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EXECUTIVE COMMITTEE TUESDAY, 30 APRIL 2019

A MEETING of the EXECUTIVE COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS, TD6 0SA on TUESDAY, 30 APRIL 2019 at 10.00 am

J. J. WILKINSON,
Clerk to the Council,

23 April 2019

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
EDUCATION BUSINESS		
4.	Early Learning & Childcare Expansion (Pages 5 - 16) Consider:- (a) Recommendation from Audit & Scrutiny Committee (b) Report by Interim Service Director Children & Young People (copies attached)	10 mins
5.	Update on Workstreams within the Context of the School Estate Review (Pages 17 - 22) Consider report by Interim Service Director Children & Young People (copy attached).	10 mins
6.	Senior Phase Leavers Report for 2017-18 (Pages 23 - 28) Consider report by Interim Service Director Children & Young People (copy attached).	10 mins
7.	Proposal to Consult on Catchment Proposal for Yarrow Primary School and Philiphaugh Community School, Selkirk (Pages 29 - 56) Consider report by Interim Service Director Children & Young People (copy attached).	10 mins
	Education Theme Additional Membership of Committee:- Mr I. Topping, Ms C. Thorburn, Mr G. Jarvie, Jeanette Aitchison (Parent Representative), Alison Ferahi (Parent Representative), Pupil	

	Representatives.	
	OTHER BUSINESS	
8.	Minute (Pages 57 - 64) Minute of meeting held on 16 April 2019 to be approved and signed by the Chairman (copy attached).	2 mins
9.	Capital Programme 2019/20 - Block Allocations (Pages 65 - 96) Consider report by Chief Financial Officer (copy attached).	15 mins
10.	Strategic Housing Investment Plan Progress for 2018-2019 (Pages 97 - 104) Consider report by Service Director Regulatory Services (copy attached).	10 mins
11.	Any Other Items Previously Circulated	
12.	Any Other Items which the Chairman Decides are Urgent	
13.	PRIVATE BUSINESS Before proceeding with the private business, the following motion should be approved:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."	
14.	Minute (Pages 105 - 108) Private Minute of meeting held on 16 April 2019 to be approved and signed by the Chairman.	2 mins
15.	Town Centre Regeneration Update (Pages 109 - 128) Consider report by Executive Director (copy attached).	10 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors S. Haslam (Chairman), S. Aitchison (Vice-Chairman), G. Edgar, C. Hamilton, E. Jardine, T. Miers, S. Mountford, M. Rowley, R. Tatler, G. Turnbull and T. Weatherston

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EXECUTIVE**30 APRIL 2019****SCRUTINY MINUTE EXTRACT – 11 MARCH 2019****2. NURSERY PLACE DISCRIMINATION IN PEEBLES 2019 PETITION**

- 2.1 There had been circulated copies of an extract from the Audit and Scrutiny Committee Petitions procedure. The Clerk to the Council explained the Petitions Procedure to be followed and highlighted the main points. The Chairman then welcomed Christine Irvine, Lead Petitioner, who was in attendance to present a petition on Nursery Place Discrimination in Peebles and who was accompanied by Judith Currie. Ms Irvine commenced her presentation by explaining further the information in the supporting statement. The petitions submission form had been submitted along with a link to the on-line Petition. Ms Irvine went on to explain that the decision by Scottish Borders Council to roll out increased provision of nursery hours by catchment area was discriminatory. As of August 2019, children entering placements in Peebles were facing postcode lottery as to whether they would be able to access the additional funded allocation of 600 hours or 1140 hours. Scottish Borders Council had been asked to roll out the extended hours to those children whose families lived in 'more deprived' areas. The few streets of more deprived families were included but so too were some of the most affluent streets, rendering the target deprived areas first directive as meaningless. Ms Irvine reported that in a small community such as Peebles, the roll out would have been fairer to offer all nursery children a partial increase in 2019 rather than a full increase to 1140 hours based on catchment area. The current increase meant that some children were losing out on one extra year of education and given the proven benefits to children, it was unacceptable to deny the rest of the children in Peebles this opportunity. Ms Irvine went on to explain that the figures from the Scottish Index Multiple Deprivation from 2014 had not taken into account all the new developments within Peebles, so was not a robust enough measure. A provision should also be in for all eligible 2 year olds to receive this provision and to target the children in need of it most. The main point raised for concern was that Peebles had been split into two from the north and south side of the town. A point was also raised that Kingsmeadows Nursery on the south side of the town may already be fully subscribed. The Chairman summarised the main points of the petitioners: the allocation had been unfair; concern over the nursery provision filling up; this was not just about Priorsford but the availability of private provision; and concern that the use of 2014 SIMD as a measure of deprivation. Members asked various questions of the petitioners to gain clarification on the catchment area, the availability and cost of the nursery provision at the moment and in future, the division of the town, and to establish an understanding on what could have been done better.
- 2.2 There had been circulated copies of a briefing note by the Chief Officer for Education responding to the Petition who reported that currently all 3 and 4 year old children (and eligible 2 year olds) were entitled to 600 hours Early Learning and Childcare (ELC) a year, depending on their birth date. This entitlement would not change until August 2020. In 2020, the entitlement would then change to 1140 hours which would equate to an additional full day during term time. From now until then, the Council would phase the expanded hours as had been tasked to do by Scottish Government. In Scottish Borders, a priority list was created, based on the Child Poverty Index, as set out by Scottish Government in 'A Blueprint for 2020: The Expansion of Early Learning and Childcare in Scotland', in which Local Authorities were to determine the most appropriate way to phase the expanded hours, to reflect the Scottish Index of Multiple Deprivation (SIMD): using thorough and robust data, which sets out the order of phasing for all catchment communities. Ms Strong reported that it would not have been feasible or appropriate to take this analysis to a more detailed level where individual families could have been identified and that the priority list was

created using strong local data. This approach was approved by the Council's Executive Committee on 7 November 2017 and the report recognised phasing would cause concerns. Consideration had been given to a partial increase for all children to 900 hours and then on to 1140 hours but this was strongly discouraged by the National Improvement Service as it would not allow Local Authorities to benefit from, or learn from the experiences of the full expansion, nor did it satisfy the Scottish Government requirement to reflect the SIMD index in phasing in the expansion. The programme of expansion was agreed by full Council on 31 May 2018. The report set out the number of catchment communities phasing each year and was linked to the phasing of funding from the Scottish Government. It provided the opportunity for Local Authorities and providers to embed new ways of working, to establish the needs of families and to ensure that the ELC services in the Scottish Borders provided all children with the best possible experiences regardless of the number of hours they were accessing. As agreed by Council, only children who lived in the phasing catchments were able to access the expanded hours until the increased hours were fully rolled out. This meant that in each setting there may be children who accessed expanded hours and children who continued to access their current entitlement of 600 hours. Ms Strong stated that Scottish Government provided documentation on how this would be rolled out and that it was to be on a phased entitlement per area. Scottish Borders Council created a priority list based on the Child Poverty Index which set up the ordering of the phasing for all catchment areas. It was noted that all 32 local authorities were also phasing and were experiencing similar concerns.

2.3 In response to the Petitioners' concerns, Ms Strong thanked them for the opportunity to discuss matters. It had never been the intention to offend and she aimed to clarify the approach taken. The actual entitlement to 1140 hours did not change until 2020, so there was no entitlement at present. Scottish Government had provided a number of documents which could be used to roll out the provision and it was for local authorities to use SIMD or alternative data to roll out provision. In the Scottish Borders, a priority list had been created based on the Child Poverty Index, and this set out the phasing of provision. This Index looked at measures relevant for families living in the Scottish Borders based on the up to date information received from data from HMRC, the percentage of children in receipt of free schools meals, clothing allowance and the educational maintenance allowance. With regard to the concerns raised in relation to the provision available by 2020, Ms Strong advised that it was recognised that phasing meant some could access increased hours sooner than others. This was the same for other local authorities. A partial increase in hours across the area had been investigated but this had not been taken forward as it would have meant one change followed by a second change which would have impacted greatly on resources. There was a massive job ahead in terms of the full roll out of the entitled hours by 2020 which was a complex piece of work, taking account of staffing, buildings, and curriculum. In terms of year on year provision, it was explained that there were enough places for children in Peebles; no ceiling was put on funded places and Kingsmeadow private nursery had not contacted the Council to advise that demand was outstripping supply. The Child Poverty Index data had been available on the Council's website since March 2017 and the phasing plan programme submitted to Scottish Government was circulated. In response to a question about phasing Priorsford earlier than planned, Ms Strong advised that it was necessary to work within available resources (staff and buildings) and also to be fair across all of the Borders. If it was possible to bring forward Priorsford, this would mean provision elsewhere would likely be negatively impacted. The Clerk to the Council then advised the Committee members of their options in response to the petition: to refer the petition to another Committee or Director for final decision; to refer the petition to a relevant Community Planning Partner; or that the issue(s) raised did not merit or did not require further action.

2.4 Members of the Committee discussed the information which had been provided at the meeting and made reference to the financial and other constraints on the Council. Similar issues were raised in terms of broadband provision, public transport and rurality which caused inequalities for communities. Members also discussed whether any "eligible twos" could be included earlier in the provision for 1140 hours across the Council area.

VOTE

Councillor Scott, seconded by Councillor Fullarton, moved that the Petitioners be thanked for bringing forward the petition, acknowledged their concerns but that no further action be taken.

Councillor Anderson, seconded by Councillor Chapman, moved as an amendment that a report be prepared - in terms of costs, workforce and property availability - for the Executive Committee to consider accelerating the provision of 1140 hours to all “eligible twos” across the region in 2019/20.

On a show of hands, Members voted as follows:-

Motion - 3 votes

Amendment - 4 votes

DECISION

DECIDED to refer the matter to the Executive Committee and that officers prepare a report - in terms of costs, workforce and property availability – for consideration to accelerate the provision of 1140 hours of nursery provision to all eligible two year olds across the region in 2019/20.

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EARLY LEARNING AND CHILDCARE EXPANSION

Report by Interim Service Director, Children & Young People

EXECUTIVE COMMITTEE

30 April 2019

1 PURPOSE AND SUMMARY

- 1.1 This report is in response to the motion from the Audit and Scrutiny Committee on 11 March 2019 that the Executive Committee consider providing 1140 hours of Early Learning and Childcare (ELC) from August 2019 for all eligible 2 year olds rather than August 2020, regardless of whether or not they live in one of the expanding primary school catchment communities.**
- 1.2 This report outlines the programme for the expansion of Early Years in Scottish Borders and the complexity and risk of deviating from the approved programme of implementation.**

2 RECOMMENDATIONS

- 2.1 I recommend that the Executive Committee considers the implications of providing 1140 hours of Early Learning and Childcare (ELC) for all eligible 2 year olds from August 2019 rather than August 2020.**

3 SUBJECT MATTER

Petition

- 3.1 On 29 January 2019 Scottish Borders Council received a petition from Tweeddale resident supported by a number of others, the title of the petition was "*Nursery Place discrimination in Peebles 2019*", dated 21 January 2019.
- 3.2 The Petition statement was as follows:
The decision to roll out increased provision of nursery hours by catchment area is discriminatory. Yes, the few streets or more 'deprived' families are included but so too are some of the most affluent streets in our small town, rendering the 'target deprived area first' directive as meaningless. This was pledged in 2014 and due in August 2020 which mean there has been ample time to prepare, in a small community such as Peebles, the roll-out would have been fairer to offer all nursery children a partial increase in 2019 rather than a full increase to 1140hours based on catchment. The current increase means that some children are losing out on 1 extra year of education (at current levels). And given the proven benefits to children it is unacceptable to deny the rest of Peebles' children this opportunity and headstart to their education.
- 3.3 On 11 March 2019 the petition was heard by the Audit and Scrutiny Committee of the Council. The petitioner presented the petition and the Chief Officer of Education responded to the concerns raised.
- 3.4 Following robust discussion and debate, it was agreed that the Education Department would be tasked with exploring the implications of rolling-out provision for all eligible 2 year olds across Scottish Borders, rather than to those eligible 2 year olds in phased areas. It was agreed that the findings would be reported to the Education Executive and a decision taken thereafter.

Early Learning and Childcare Expansion – National Expectations

- 3.5 Currently all 3 and 4 year old children (and eligible 2 year olds) are entitled to 600 hours ELC a year, depending on their birth date. This entitlement does not change until August 2020. In 2020, the entitlement changes to 1140 hours, which will equate to a full day during term time. From now until then the Council are phasing in the expanded hours as they have been tasked to do by the Scottish Government.

As set out by Scottish Government in 'A Blueprint for 2020: *The Expansion of Early Learning and Childcare in Scotland*', Local Authorities are to determine the most appropriate way to phase the expanded hours, reflecting the Scottish Index of Multiple Deprivation.

Planned Expansion Programme for Scottish Borders

- 3.6 In Scottish Borders a priority list was created, based on the Child Poverty Index, using thorough and robust data, which sets out the order of phasing for all catchment communities. It would not have been feasible or appropriate to take this analysis to a more detailed level where individual families could have been identified and the priority list was created using strong local data. This approach was approved by the

- 3.7 Consideration had been given to a partial increase for all children to 900 hours and then on to 1140, but this was strongly discouraged by the National Improvement Service as it would not allow Local Authorities to benefit from, or learn from, the experiences of the full expansion, nor did it satisfy the Scottish Government requirement to reflect the SIMD index in phasing in the expansion.
- 3.8 The programme of expansion was agreed by Full Council on 31 May 2018. A copy of the Programmed Expansion Plan which was submitted to the Scottish Government (Appendix 1) is attached for further information. This sets out the number of catchment communities phasing each year. The number of catchment communities phasing each year is linked to the phasing of funding from the Scottish Government. It provides the opportunity for Local Authorities and providers to embed new ways of working, to establish the needs of families and to ensure that the ELC services in the Scottish Borders provide all children with the best possible experiences regardless of the number of hours they are accessing.
- 3.9 Therefore, as agreed by Council, only children who live in the phasing catchments are able to access the expanded hours until the increased hours are fully rolled out. Whilst understanding that providing additional hours for all eligible 2 year olds from August 2019 could be of benefit to some children, there are risks in deviating from the agreed plan as there will be other families who believe they and their children would also benefit from increased hours before their catchment area is due to expand. Additionally, as eligible 2 year olds are likely to become 3 years old before August 2020, the Council would then need to decide if they could retain the additional hours or revert back to the entitlement of 600 hours when they became 3 years. By its nature, "phasing" is not an equal process, regardless of the method used to determine the order of priority. In addition to all 3 and 4 year olds, "eligible" 2 year olds are entitled to funded ELC places and are included in the expansion of hours.

Physical Requirements for the Expansion

- 3.10 Alongside the phasing in of additional hours, there is a Capital Plan for new buildings and refurbishment of existing buildings. This Plan is linked to the agreed phasing. Deviating from the agreed phasing by offering expanded hours to all eligible 2 year olds may mean that although offered additional hours, spaces may not yet be available where works are still ongoing and variations submitted to the Care Inspectorate to create additional places have not been completed.

4 IMPLICATIONS

4.1 Financial

- (a) There would be additional costs in deviating from the agreed plan, which have not been factored in to the Financial Plan that the Scottish Government have based the funding allocation on. These may take the form of additional payments to funded providers or additional staffing costs in local authority provision.
- (b) It is not possible to predict accurately what these costs might be. Take up of ELC places has been low across Scotland, but as a result of targeted work by Officers in the Council's Early Years Team, uptake in the Borders is increasing. The Government estimates

that 25% of all 2 year olds are eligible for funded ELC which equates to approximately 250 a year in the Borders. Some of these are already able to access 1140 hours due to the school catchment area they live in. Currently, there are 37 eligible 2 year olds accessing their funded ELC entitlement who are not in a catchment area for 1140 hours.

- (c) The hourly rate to be paid to funded providers (childminders, private nurseries and voluntary groups) from August 2019 for a funded ELC 2 place is £5.10. (The hourly rate is currently £4.55 per hour). For 600 hours a year this equates to £3,060 per child. Increasing the number of hours for 1 child would cost the Council £5,814, an additional £2,754. If the child was attending a Council provision that required additional staff to be put in place, the increased cost would be higher. Currently, there are 37 eligible 2 year olds accessing their funded ELC entitlement, who are not in a catchment area for 1140 hours. Based on a calculation of additional payments to funded providers, if they were offered additional hours, the additional cost to the Council would be £90,909, based on this years payment rate of £4.55 per hour for eligible 2 year olds. The Scottish Government is providing additional funding for Local Authorities for the expansion, but this is based on the plans submitted and therefore there is no funding for a deviation to the plan, which would incur additional costs. These numbers are likely to reduce next year when more catchment areas are expanded, but the hourly rate is also increasing.

4.2 Risk and Mitigations

- (a) Deviating from the agreed plan and making exceptions has the potential for more families to ask to be included in the phasing in of expanded hours, which has the potential to become unmanageable in terms of time and resources. The Council is confident that the methodology used for determining the expansion plan is robust and transparent. Deviation from this would risk challenges from other families, particularly when the eligible 2 year olds became 3, if the decision was taken to permit them to continue with expanded hours as a 3 year old. Additionally, this may stigmatise children and families.
- (b) If expanded hours were to be offered to all eligible 2 year olds from August 2019, there may not be sufficient places available for them, as the Capital Expansion Plan is linked to the agreed plan for phasing in the expanded hours and there is a risk that families could not access additional hours.
- (c) All eligible 2 year olds will have the opportunity to experience 3 years in ELC provision. For those becoming eligible 2 year olds from August 2019, who are not included in the expansion until August 2020, they will still have 2 years of 1140 hours prior to starting school.

4.3 Equalities

- (a) An Equalities Impact Assessment has been carried out as part of the ELC 1140 hours implementation and is available on the Scottish Borders Council Equality Impact Assessment web page. Whilst

providing more children earlier access to 1140 hours, deviation from the expansion plan to include all eligible 2 year olds from August 2019, may result in some families feeling angry that an exception has been made and the plan has not been adhered to and may lead to further complaints/requests for exceptions.

- (b) It is anticipated that there are no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals in this report.

4.4 Acting Sustainably

There are no significant impacts on the economy, community or environment arising from the proposals contained in this report.

4.5 Carbon Management

There are no significant effects on carbon emissions arising from the proposals contained in this report.

4.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

4.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

5 CONSULTATION

- 6.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Service Director Strategy and Policy, the Chief Officer Audit and Risk, the Chief Officer HR, the Clerk to the Council, Communications, the Corporate Equalities & Diversity Officer and the Procurement Officer have been consulted and their comments have been incorporated into the final report.

Approved by

Stuart Easingwood

Interim Service Director, Children & Young People

Signature

Author(s)

Name	Designation and Contact Number
Margot Black	Early Years Strategy Officer (Ext 5809)

Background Papers: Programmed Expansion Plan submitted to Scottish Government (Appendix 1)

Previous Minute Reference: -

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. The People Management Support Admin Team can also give information on other language translations as well as providing additional copies.

Contact us at Council Headquarters, Newtown St Boswells, Melrose TD6 0SA.

Programmed Expansion Plan Submitted to Scottish Government

Appendix 1

Session 2018-19 From August		
Priority number	Cluster	Schools
1	Hawick	Burnfoot
4	Selkirk	Philiphaugh
5	Berwickshire	Greenlaw
10	Eyemouth	Eyemouth
13	Gala	Langlee
18	Berwickshire	Coldstream
48	Selkirk	Kirkhope
2	Kelso	Yetholm
3	Eyemouth	Coldingham
6	Peebles	Walkerburn
7	Berwickshire	Chirnside
8	Hawick	Trinity

Session 2018-19 From January 2019		
Priority number	Cluster	Schools
9	Gala	Burgh / St Mags

Session 2019-20		
Priority number	Cluster	Schools
11	Kelso	Broomlands
12	Eyemouth	Reston
14	Jed	Howdenburn
15	Gala	Balmoral
16	Hawick	Wilton
17	Gala	Tweedbank
19	Peebles	Broughton
20	Gala	St Peter's
21	Hawick	Drumlanrig
22	Peebles	Newlands
23	Berwickshire	Duns
24	Kelso	Edenside
25	Kelso	Ednam
26	Jed	Parkside
27	Selkirk	Knowepark
28	Kelso	Morebattle
29	Hawick	Newcastleton
30	Selkirk	Lilliesleaf
31	Gala	Glendinning
32	Eyemouth	Ayton
33	Peebles	St Ronan's
34	Earlston	Lauder
35	Peebles	Kingsland
36	Hawick	Stirches
37	Gala	Fountainhall/ Heriot
38	Earlston	Earlston
39	Earlston	Newtown

Session 2020-21		
Priority number	Cluster	Schools
40	Kelso	Sprouston
41	Jed	Ancrum
42	Earlston	Gordon
43	Earlston	St Boswells
44	Berwickshire	Swinton
45	Hawick	Denholm
46	Earlston	Melrose
47	Peebles	Priorsford
49	Peebles	Eddleston
50	Eyemouth	Cockburnspath
51	Selkirk	Yarrow
52	Gala	Clovenfords
53	Gala	Stow
54	Earlston	Westruther
55	Peebles	West Linton
56	Earlston	Channelkirk
57	Hawick	new build
58	Gala	new build

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**UPDATE ON WORKSTREAMS WITHIN THE CONTEXT OF THE
SCHOOL ESTATE REVIEW**

Report by Interim Service Director, Children & Young People

EXECUTIVE COMMITTEE

30 April 2019

1 PURPOSE AND SUMMARY

- 1.1 The purpose of this report is to provide an update on workstreams within the context of the School Estate Review.**
- 1.2 Commitment was given to provide regular updates on the School Estate to this Committee. There are a number of different workstreams across this work and while individual reports continue to be presented where appropriate, this report offers a broad overview of key aspects within each area.
- 1.3 The principles and approach of "Fit for 2024" strongly reflects the principles and opportunities of the School Estate and this report.

2 RECOMMENDATIONS

- 2.1 I recommend that Executive Committee:-**
 - (a) Note the content of the report.**
 - (b) Approves the actions proposed as next steps for consultation in Galashiels and Hawick.**
 - (c) Agrees that the School Estate Management Plan be brought to Committee within six months.**

4 BACKGROUND

- 4.1 Guiding principles for the School Estate Review were agreed in January 2015 and work on this strategy has been ongoing since October 2016, with engagement in all localities across the authority resulting in proposals and changes being implemented, ranging from achieving funding to create the new campus in Jedburgh to the closure of small, unsustainable schools, to improve educational benefit for children and young people and life opportunities for the entire community.

5 EYEMOUTH AND EARLSTON PRIMARY SCHOOLS

- 5.1 On 16 April 2019 the Executive Committee approved the following recommendations:
- (a) Agree to progress to the next stages in the detail design and costing process for both Eyemouth Primary School and Earlston Primary School;
 - (b) Notes that further updates will be provided to Members as more detailed information and clarity around potential future funding support from Scottish Government becomes available;
 - (c) Notes that Eyemouth while will be treated as a priority, and further considers that if sufficient funding support were to be provided by Scottish Government, that Eyemouth Primary School and Earlston Primary School will be progressed and procured in parallel (subject to any revised profiling of the capital programme); and
 - (d) In accordance with the principle of "Fit for 2024", request that Officers consider all potential options for property asset consolidation within each of the respective school clusters as part of the proposed capital investment.
- 5.2 As a result, there will be consultations held during the coming months with the respective communities to examine both the design and cluster elements of these projects.
- 5.3 **High Schools**
- (a) In November 2018, Scottish Borders Council agreed the proposed indicative sequence and priority for investment in high schools and commitment was given that a further report would be prepared and presented to Members setting out a detailed delivery programme and the financial implications of progressing Galashiels as a first priority. It was noted that the timescale of that report would be dependent upon further community consultation regarding the preferred education model and discussions on funding with Scottish Government and Scottish Futures Trust.
 - (b) Officers met with Scottish Futures Trust in January and productive discussions were held around plans for the estate in Scottish Borders. Due to ongoing discussions with COSLA, it is likely that any announcement of funding and methodologies for the new £1 billion programme for the learning estate will potentially be made in Autumn 2019.

- (c) Officers were encouraged to continue to progress with current investment plans, taking cognisance of community integration and shared services as key principles.
- (d) In Galashiels, a meeting with all Headteachers and Chairs of Parent Councils was held in February. The focus of this meeting was to look at the primary estate and identify where opportunities may exist to consolidate. During this meeting, it was clear that there is agreement that the number of schools in Galashiels is too high and that a plan to rationalise and improve the condition and suitability would be welcome. As a result of discussions, an open event supported by questionnaires will be undertaken to look at some focused proposals. There was a strong view that to encourage engagement in any future proposals, there needs to be some firm suggestions of what the learning estate could look like offered for discussion.
- (e) Proposals for discussion will make suggestions therefore on the potential number of sites or campuses, locations, likely size and scale of future provisions and considerations for rural schools.
- (f) Wider discussions about the "Community Learning Estate" are also ongoing with regard to the potential co-location of partners and other services such as Police Scotland, Borders College or Care Provision alongside the delivery of complimentary Council services (such as the 'What Matters Hubs' or contact centre/library services for example) and some master planning of the preferred site for the campus will be the next step in this process. It has been made clear by Scottish Government that true community facilities, offering innovate service delivery models will be prioritised for funding and investment. A new 'Learning Estate' strategy is to be published shortly by the Scottish Government.
- (g) A similar meeting took place in Hawick with Headteachers and parent representatives. There was a similar view from attendees that there are too many schools, all in poor condition and with varying degrees of occupancy across the primary estate and an opportunity to explore the potential for change was welcomed. It was identified, however, that the critical first step for Hawick was to narrow down the number of locations and to explore the positives and negatives of each site for each of the different interest groups likely to be affected. From a position of greater clarity around sites, a set of possible campus models would then be consulted on. The work to narrow down the sites available will be progressed as a matter of urgency.

5.4 **Mothballed Schools**

- (a) Formal consultation processes are underway on proposals to close the 3 schools which are currently mothballed in Ettrick, Bonchester Bridge (Hobkirk) and Eccles/Leitholm.
- (b) Public meetings have been held in each of the communities and Education Scotland representatives will undertake visits in the near future. A report will be brought to Council for decision in accordance with the legislation.

5.5 **Selkirk Catchment Area**

A separate paper recommending amendments to the catchment around Yarrow Primary is being presented to Education Executive.

5.6 **Early Years Expansion**

- (a) There are a number of projects to extend the provision in schools to accommodate the additional numbers which will result from the expanded offer of 1140 hours for all 3 and 4 year olds plus eligible 2 year olds from August 2020.
- (b) New provisions in St Boswells and St Margaret's in Galashiels opened this session, along with extended provisions in Chirnside and Burgh Primary, Galashiels. Work to refurbish space in Yetholm Primary to create additional provision is nearing completion and the addition of the required sanitary accommodation to increase numbers in Duns is underway.
- (c) Works are planned to start this term in Stirches, Hawick and in the next few months to create a new provision in Swinton and extend the space in Stow. Designs are being finalised for new provisions linked to Priorsford and St Ronan's Primaries and due for completion in Summer 2020.
- (d) Additional space will be required for both Galashiels and Hawick. However, it has been considered sensible to plan for such provisions alongside any plans for the wider school estate in these towns. Through discussion with Scottish Futures Trust, we have confirmed that the period for the capital investment to be spent on this priority is long enough to enable this joined up approach to happen.

5.7 **Jedburgh Campus**

- (a) Work continues to progress at pace on the new campus with partitions and windows being installed. Plans to bring the primary schools together in August are also well advanced.
- (b) A hugely successful Open Doors Day was hosted by BAM Construction, with this project attracting the most interest across the country and being first to "sell out". Visits have been arranged for all pupils and staff to take place before the summer break.
- (c) Over 100 suggestions were submitted by the community for a name and discussions have been held with local Members around creating a shortlist. Once this is ready, votes for the preferred name will be invited.

5.8 **Fit for 2024**

- (a) In line with the principles of "Fit for 2024", it is important that the review of the school estate is ongoing and responsive. All opportunities for potential rationalisation, consolidation and co-location need to be identified and evaluated in the context of a future-proofed Learning estate.
- (b) The statutory duty of best value requires each Local Authority to have a School Estate Management Plan (SEMP). Linking with the

Asset Management Plan, this tool ensures that decisions on investment can be made from an informed baseline. The output of all the work to date is being collated into a new SEMP, which will be presented to Executive for approval.

6 IMPLICATIONS

5.1 Financial

There are no costs attached to any of the recommendations contained in this report. Any financial implications have been highlighted and considered within the individual workstream.

5.2 Risk and Mitigations

There is a risk that not exploring opportunities to achieve best value in the School Estate, there will be continued deterioration and revenue pressures. The SEMP will inform priorities for rationalisation and investment to mitigate this.

5.3 Equalities

- (a) An equalities Impact Assessment has been carried out across the School Estate Review.
- (b) It is anticipated that there are no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals in this report.

5.4 Acting Sustainably

There are no significant impacts on the economy, community or environment arising from the proposals contained in this report.

5.5 Carbon Management

There are no significant effects on carbon emissions arising from the proposals contained in this report.

5.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

5.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

6 CONSULTATION

- 6.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Service Director Strategy and Policy, the Chief Officer Audit and Risk, the Chief Officer HR, Communications and the Clerk to the Council have been consulted and their comments have been incorporated into the final report.

Approved by

Stuart Easingwood

Interim Service Director, Children & Young People

Signature

Author(s)

Name	Designation and Contact Number
Lesley Munro	Lead Education Officer

Background Papers:

Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Lesley Munro can also give information on other language translations as well as providing additional copies.

Contact us at Council Headquarters, Newtown St Boswells, Melrose TD6 0SA.

SENIOR PHASE LEAVERS REPORT FOR 2017-18

Report by Interim Service Director, Children & Young People

EXECUTIVE COMMITTEE

30 April 2019

1 PURPOSE AND SUMMARY

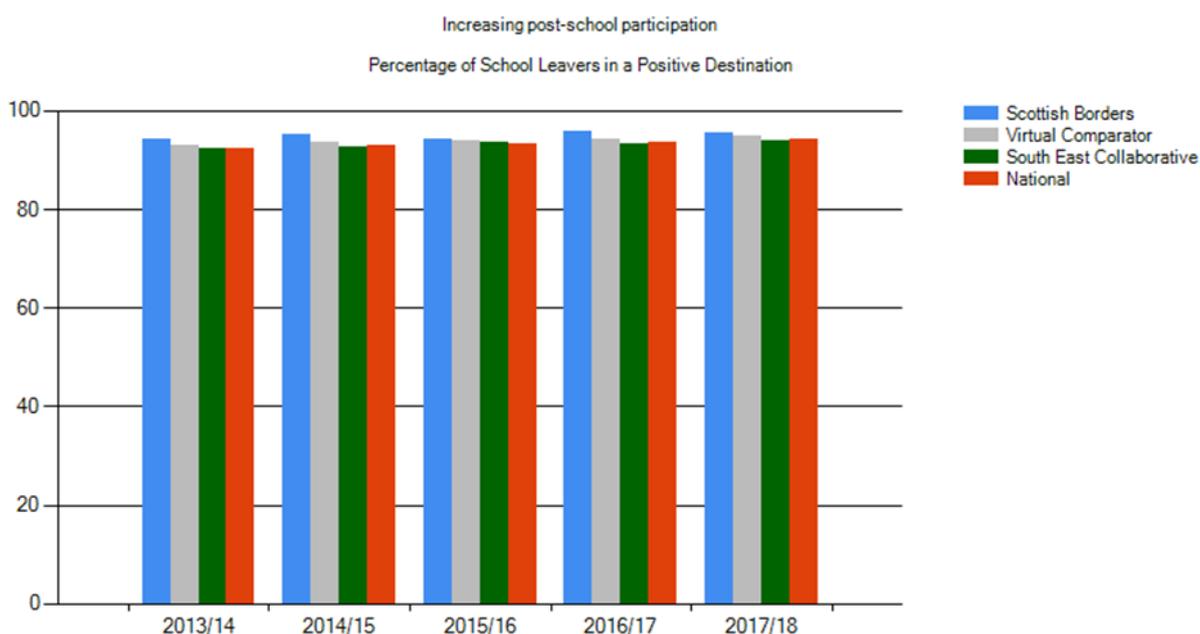
- 1.1 **The purpose of the report is to give an update on destinations and attainment for school leavers.**
- 1.2 Commitment was given in September that there would be a further update on the overall attainment data for the 1178 young people from S4-S6 who left secondary school in May 2018. The report also contains data on the positive destinations of these leavers

2 RECOMMENDATIONS

- 2.1 **I recommend that the Executive Committee note the content of the report.**

3 Summary Report

3.1 Positive Destinations



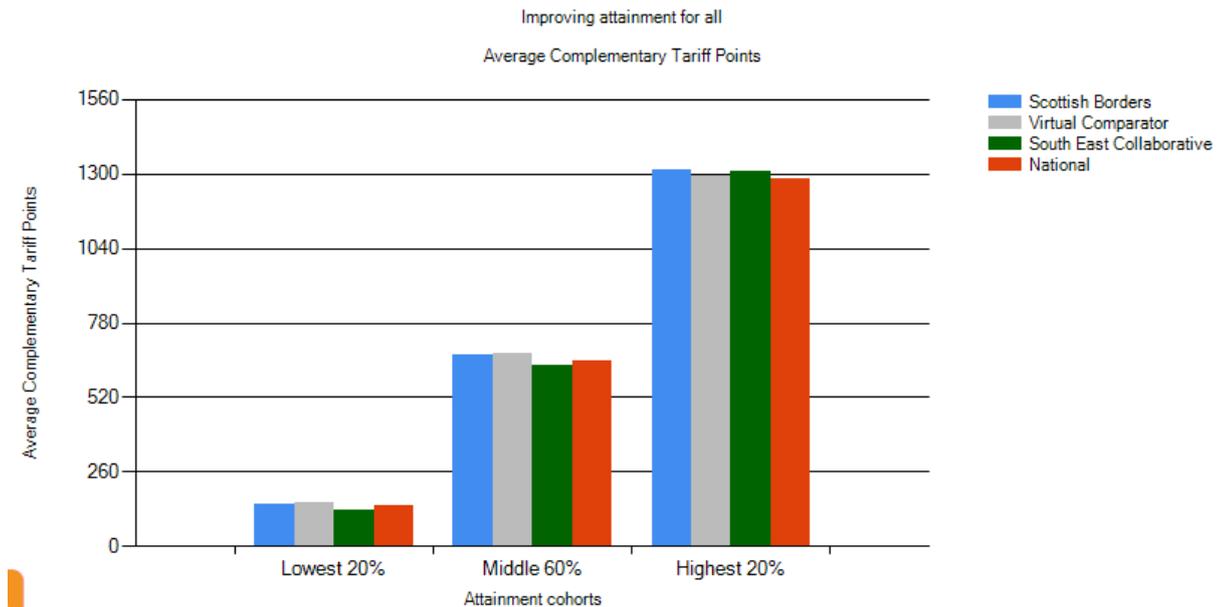
- (a) 95.67% of all leavers from S4-S6 in May 2018 left school into a positive destination. This is greater than the virtual comparator, the South East Improvement Collaborative and the national levels. This performance is consistent over a five year trend and put Scottish Borders Council in the top ten of Local Authorities in Scotland for this measure.
- (b) 41% of 2018 leavers went onto Higher Education; 27% went on Further Education and 26% went onto employment; 2% went onto training and 1% to do voluntary work.
- (c) Highest percentage for five years of young people who live within SIMD deciles 1 and 2 moving onto Higher Education and the lowest percentage for those in a negative destination.
- (d) 62% of S4 leavers went onto Further Education. This is greater than the virtual comparator and national levels.
- (e) 38% of S5 leavers went onto employment and 43% went onto Further Education. This is greater than the virtual comparator and National levels.
- (f) 62% of S6 leavers moved onto Higher Education and 21% to employment. This is in line with and above the virtual comparator respectively.
- (g) SBC are in the top ten of Scottish Councils for leavers positive destinations performance.

3.2 Literacy and Numeracy

- (a) 95% of all leavers in 2018 achieved SCQF Level 4 Literacy and 92% achieved Numeracy. This is in line with the virtual comparator for our Authority.

- (b) 87% of all leavers in 2018 achieved SCQF Level 5 Literacy and 71% achieved Numeracy. This is in line with or greater than our virtual comparator.
- (c) Performance of the most deprived 20% of S4 leavers at SCQF Level 3-5 is above the virtual comparator.
- (d) Improved performance from 2017 for all Care Experienced leavers at SCQF level 5 Literacy and Numeracy.

3.3 Attainment for All



- (a) Attainment for all leavers is in line with the virtual comparator and greater than the South East Improvement Collaborative and National levels.
- (b) 86% achieved 5 or more qualifications at SCQF level 4.
- (c) 66% achieved 5 or more qualifications at SCQF level 5.
- (d) 37% achieved 5 or more qualifications at SCQF level 6.
- (e) 12% achieved 2 or more qualifications at SCQF level 7.

3.4 Next Steps

- (a) All schools will have received their individual leavers attainment report based on the Scottish Governments benchmarking tool called Insight. This report contains an analysis of performance, challenge questions and target setting measures.
- (b) Each school will have an attainment meeting with Quality Improvement Officers to discuss the above mentioned report.
- (c) Each school will provide a summarise update of this report to Parent Councils and staff.

4 IMPLICATIONS

4.1 Financial

There are no costs attached to any of the recommendations contained in this report.

4.2 Risks and Mitigations

There are no risks or mitigations attached to the recommendations contained in this report.

4.3 Equalities

(a) An Equalities Impact Assessment has been carried out on this proposal and it is anticipated that there are no adverse equality implications.

(b) It is anticipated that there are no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals in this report.

4.4 Acting Sustainably

There are no significant impacts on the economy, community or environment arising from the proposals contained in this report.

4.5 Carbon Management

There are no significant effects on carbon emissions arising from the proposals contained in this report.

4.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

4.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

5 CONSULTATION

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Service Director HR, Communications and the Clerk to the Council have been consulted and any comments received have been incorporated into the final report.

Approved by

Stuart Easingwood

Interim Service Director, Children & Young People

Signature

Name	Designation and Contact Number
Catherine Thomson	Quality Improvement Officer

Background Papers: -

Previous Minute Reference: -

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Catherine Thomson can also give information on other language translations as well as providing additional copies.

Contact us at Council Headquarters, Newtown St Boswells, Melrose TD6 0SA.

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PROPOSAL TO CONSULT ON CATCHMENT PROPOSAL FOR YARROW PRIMARY SCHOOL AND PHILIPHAUGH COMMUNITY SCHOOL, SELKIRK

Report by Interim Service Director, Children & Young People

EXECUTIVE COMMITTEE

30 APRIL 2019

1 PURPOSE AND SUMMARY

- 1.1 This report proposes that a Statutory Consultation is commenced in respect of a proposal to amend the catchment areas of Yarrow Primary School and Philiphaugh Community School, Selkirk.**
- 1.2 Following a sustained decline in pupil numbers at Yarrow Primary School, Council officers have been meeting with parents to agree strategies to increase the roll and improve the sustainability of the school. One of the options identified was to consider increasing the size of the catchment area. Officers held an informal drop in session in Yarrowford Village Hall in December 2018, where views were expressed for the Yarrowford and Broadmeadows area to be included in the catchment for Yarrow Primary School. This area is currently part of the Philiphaugh Community School catchment area. It is therefore proposed that a statutory consultation process is commenced to establish whether there is support for this amendment to both catchment areas.

2 RECOMMENDATION

I recommend that the Committee approves the proposal to commence a Statutory Consultation to obtain views on the proposal to amend the catchment areas of Yarrow Primary School and Philiphaugh Primary School.

3 BACKGROUND

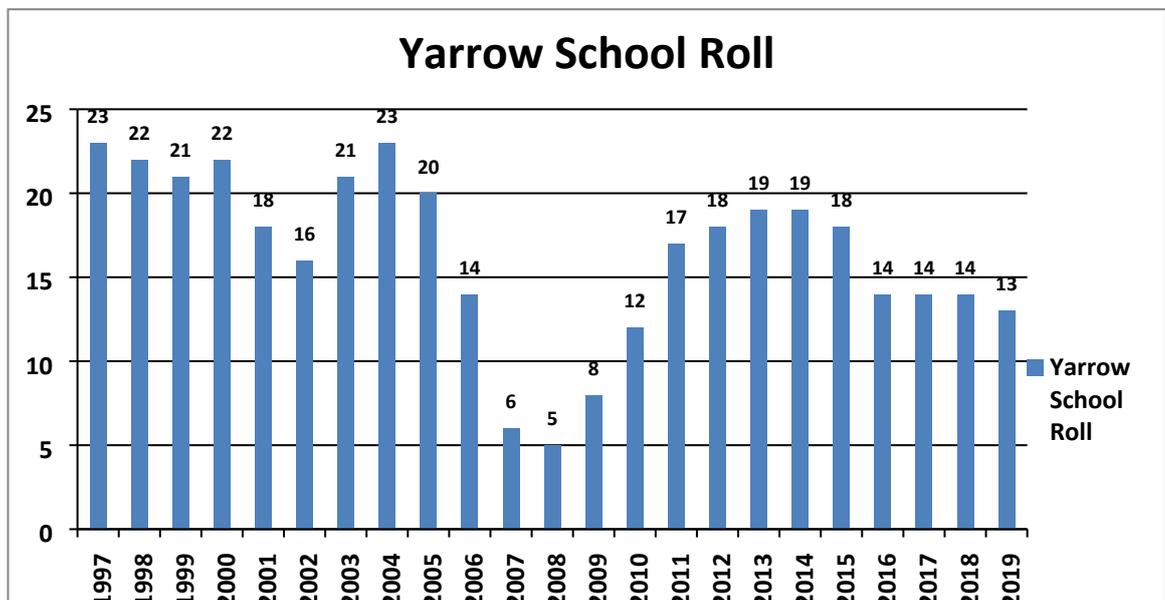
3.1 Children & Young People Services commenced a School Estate Review in February 2016. The strategic principles of this review are to:-

- 3.1.1 Increase educational opportunities for all generations in the community;
- 3.1.2 Improve outcomes for children and young people;
- 3.1.3 Improve sustainability;
- 3.1.4 Future proof the school estate; and
- 3.1.5 Improve affordability.

3.2 The School Estate Review comprises a review of the rural schools and all schools with a roll under 50. A strategy was adopted to proactively support the schools in becoming more sustainable. There has been engagement with parent councils and each school was asked to draw up a sustainability plan. This work was led by parents and began with a focus on the strengths and unique selling points of each school. This led to some positive outcomes e.g. a breakfast club being started and the introduction of Early Learning and Childcare settings at certain schools. Other schools have been very proactive, through social media, promoting their strengths and achievements, building better connections in and across their communities.

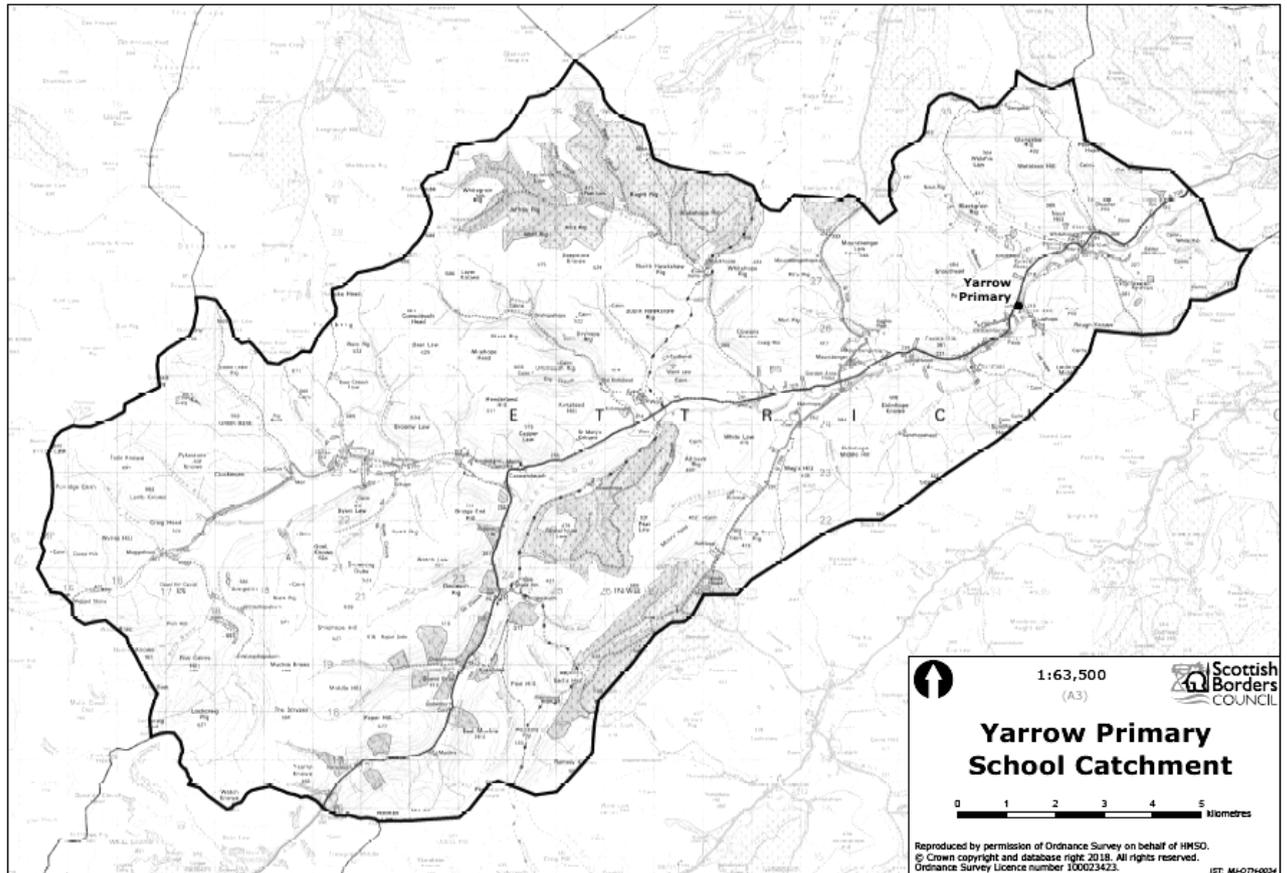
3.3 Several meetings have been held with parents at Yarrow during the School Estate Review. The parents have highlighted their concerns about the falling school roll and wished to investigate options to increase pupil numbers and improve the sustainability of their school in their community. One of the options that they wished to pursue was an extension of the school's catchment area.

3.4 Yarrow's school roll has fluctuated over the years and currently has 13 pupils. The school's capacity is 50. It is currently projected that no children will enrol into Primary 1 in August 2019 and that the roll will drop to 11 children for 2019/20 school year.



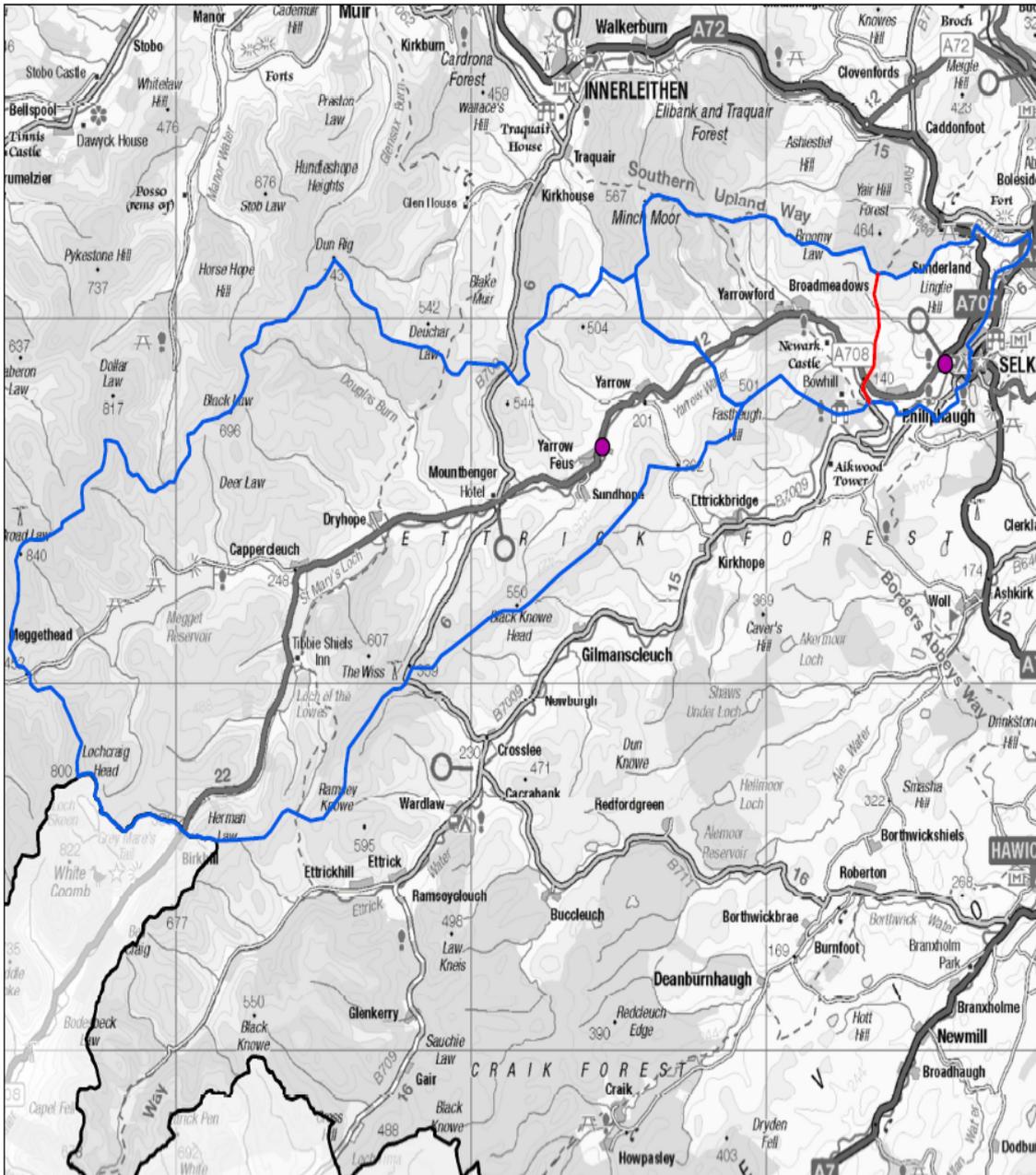
3.5 Council records indicate that there are currently 11 primary aged children in the catchment area (2 pupils are attending the school through placement requests). Current records indicate that there is currently only one pre-school aged child residing in the catchment area.

3.6 The current catchment area is:-



3.7 Officers held an informal drop in session at Yarrowford Village Hall on 11 December 2018, to seek the views of the local community regarding catchment areas. Approximately 12 people attended the morning session, all of whom considered that it would be appropriate to consult upon a proposal to amend the catchment area for Yarrow Primary School to include the Yarrowford and Broadmeadows area. There are currently 8 pupils residing in the Yarrowford and Broadmeadows area; who all currently attend their catchment school, Philiphaugh Community School in Selkirk. It is therefore proposed to consult with the community to obtain their views on the proposal to amend the catchment zones.

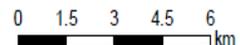
3.8 The proposed new catchment area is:-



Yarrow/Philliphaugh primary catchment update

Legend

- New boundary
- Old boundary
- Schools



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- 3.9 A copy of the draft Proposal Paper for the consultation is attached as Appendix 1 to this report.
- 3.10 The proposed consultation will seek views on whether there is support for the proposal to amend the catchment areas. It is not considered that the proposal will have a material impact on Philiphaugh Community School. The number of children in the area under consideration area is relatively low and the Philiphaugh roll has been at a consistent level for a number of years. There are currently 125 pupils at the school which equates to occupancy of 83%. The average occupancy over the last 10 years has been 85%.
- 3.11 If there is a positive response to the proposal, and a formal recommendation is made to Councillors to amend the catchment, it is proposed that pupils, from the Yarrowford and Broadmeadows area, currently attending Philiphaugh, can decide which school they would like to attend and Council funded transport will be provided. This arrangement will also apply to any future siblings.

4 IMPLICATIONS

4.1 Financial

Based on the number of children currently in the area proposed for consultation it is estimated that a contract for one additional vehicle would be required to transport the children to Yarrow Primary School. This is projected to cost an additional £15,000 per annum. This cost has been calculated in conjunction with the School Transport team based on their detailed knowledge of procurement and market in the area.

4.2 Risk and Mitigations

The consultation will be carried out in accordance with the terms of the Schools (Consultation) (Scotland) Act 2010. This process will be overseen by Legal Services. The proposal seeks to improve the sustainability of a school, which is considered important by its community.

4.3 Equalities

An Equalities Impact Assessment has been commenced in respect of this proposal and it is anticipated that there are no adverse equality implications.

4.4 Acting Sustainably

This proposal may result in one additional vehicle being operated in the Yarrow Valley for school transport purposes.

4.5 Carbon Management

This proposal may result in one additional vehicle being operated in the Yarrow Valley for school transport purposes.



APPENDIX 1

CHILDREN AND YOUNG PEOPLE'S SERVICES

PROPOSAL PAPER

STATUTORY CONSULTATION IN RESPECT OF PROPOSED AMENDMENTS TO THE CATCHMENT AREAS OF YARROW PRIMARY SCHOOL, YARROW AND PHILIPHAUGH COMMUNITY SCHOOL, SELKIRK

CONSULTATION PERIOD:

X APRIL 2019 TO X MAY 2019

PUBLIC MEETINGS :

PHILIPHAUGH COMMUNITY SCHOOL
SELKIRK
ON [23 MAY] AT 5.30PM

YARROW PRIMARY SCHOOL
YARROW BY SELKIRK
ON [23 MAY] AT 7.30 PM

1. THE PROPOSALS

Scottish Borders Council (the **Council**) is seeking your comments on proposals to amend the catchment areas of Yarrow Primary School and Philiphaugh Community School.

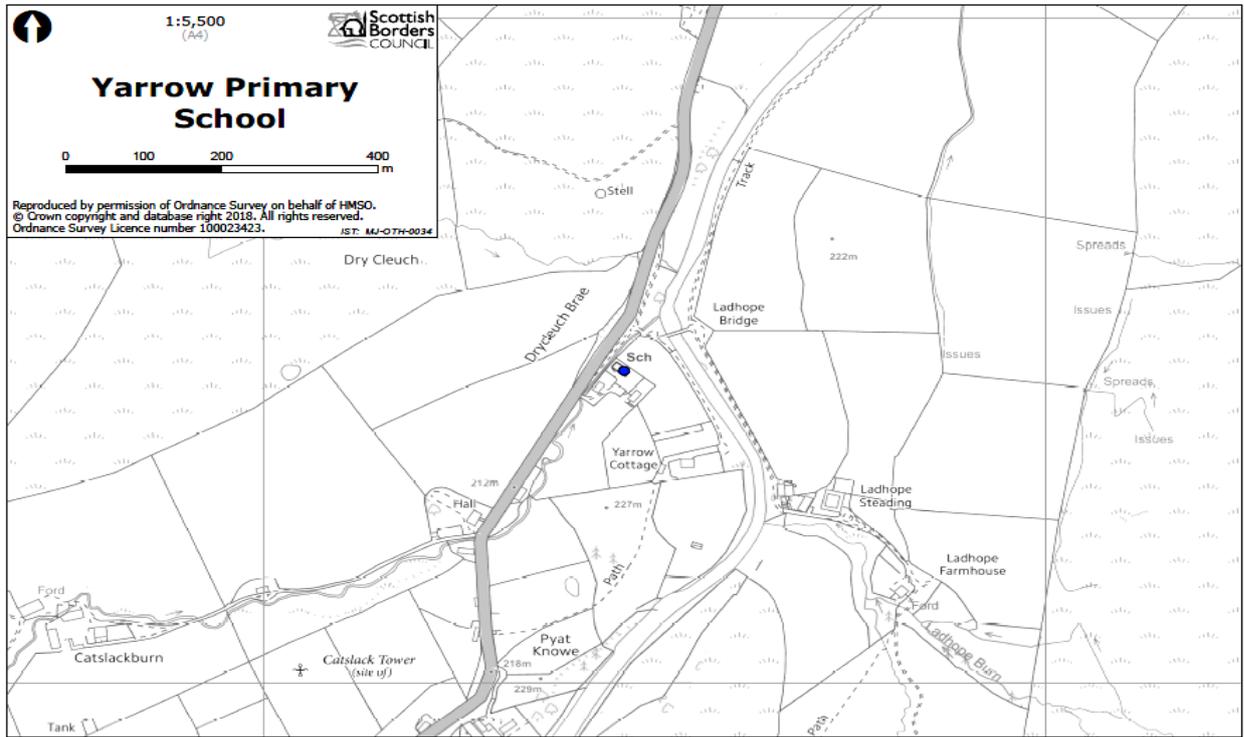
2. BACKGROUND TO THE PROPOSALS

- 2.1 In February 2016 Scottish Border Council's Executive (Education) Committee agreed to commence a pre-consultation process regarding the current school estate provision and what it should aspire to look like across the Region. The Council undertook to engage with all stakeholders to obtain information and opinions regarding the current school estate and to seek views and ideas in respect of the vision of the future school estate.
- 2.2 The five strategic principles that were adopted when reviewing the school estate were:-
- 2.2.1 Increased educational opportunities for all generations in the community;
 - 2.2.2 Improved outcomes for children and young people;
 - 2.2.3 Sustainability;
 - 2.2.4 Future proofing the school estate; and
 - 2.2.5 Affordability
- 2.3 As part of the School Estate Review engagement, Council officers met with parents of Yarrow pupils, who indicated that they had some concerns regarding the declining school roll and indicated that they wished to work with the Council with attempts to increase the roll and improve the sustainability of their school. One of the options discussed was whether there was potential to extend the Yarrow catchment zone to increase pupil numbers.

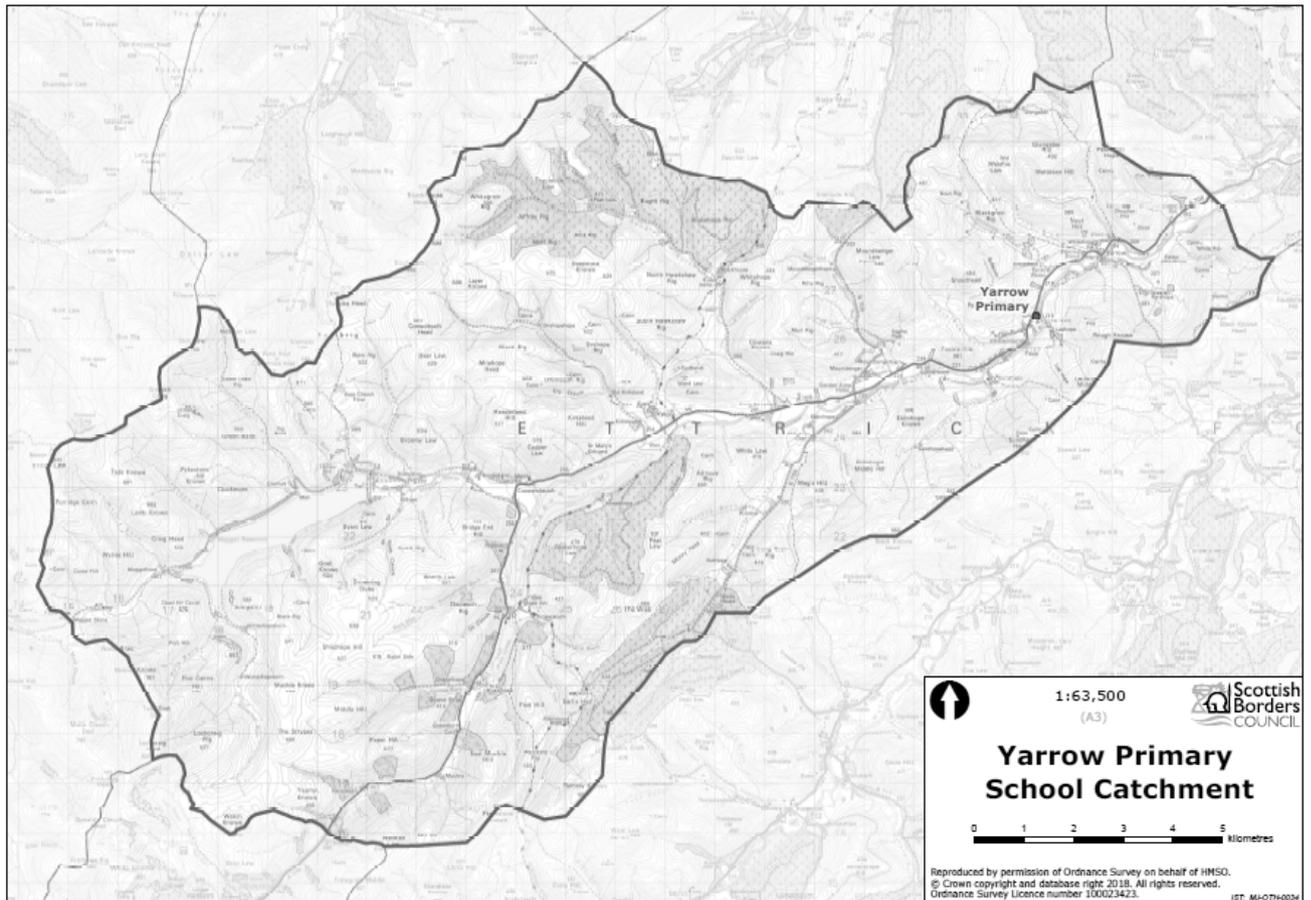
3. YARROW PRIMARY SCHOOL

- 3.1 Yarrow Primary School is a non-denominational primary school in the Yarrow valley in the Scottish Borders and is within Selkirk High School's catchment zone. The current catchment zones for Selkirk High School cluster are shown in **Appendix 1**.
- 3.2 Yarrow Primary School is classified by the Scottish Government to be a Remote Rural School in accordance with its Rural Schools List¹. Yarrow Primary School's location is shown below:-

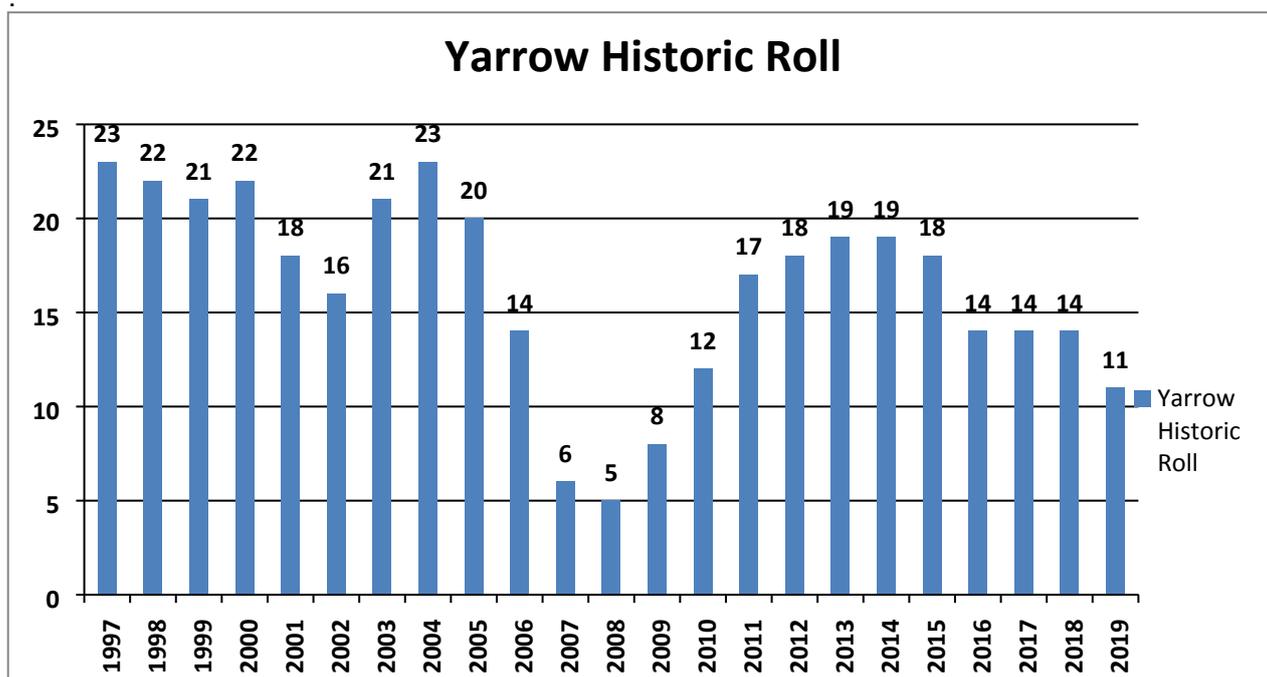
¹ [Scottish Government's Rural School List May 2017](#)



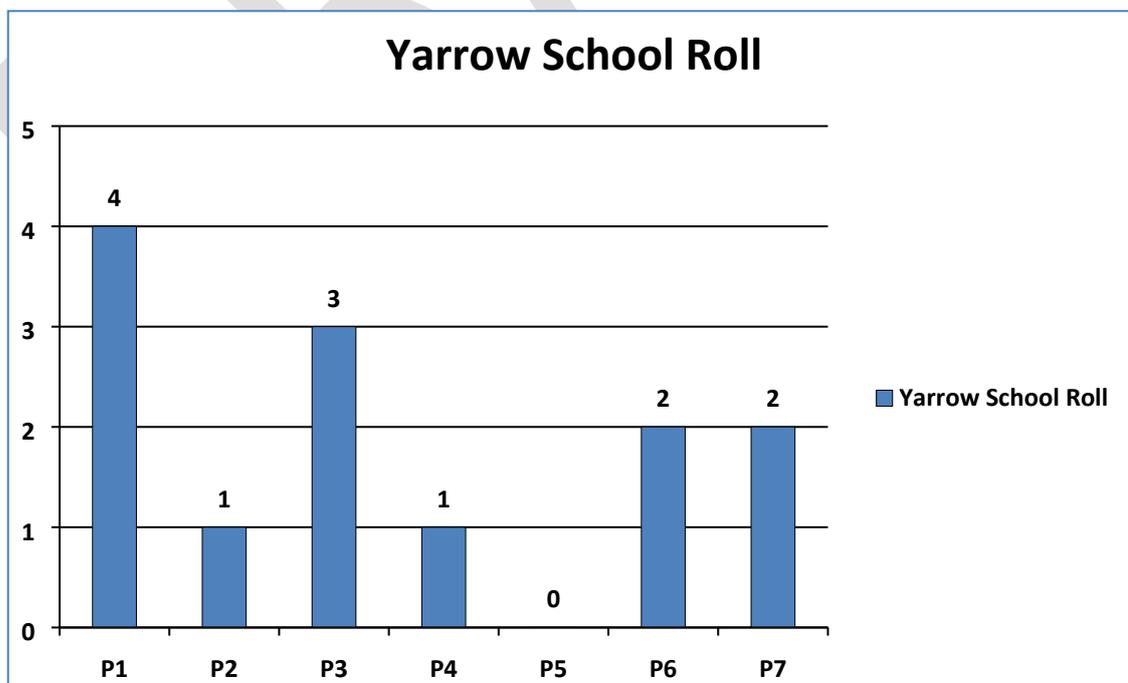
3.3 Yarrow's catchment is shown here:



3.4 The roll has fluctuated over the years, reflecting both changes in demographics and parental choice:-



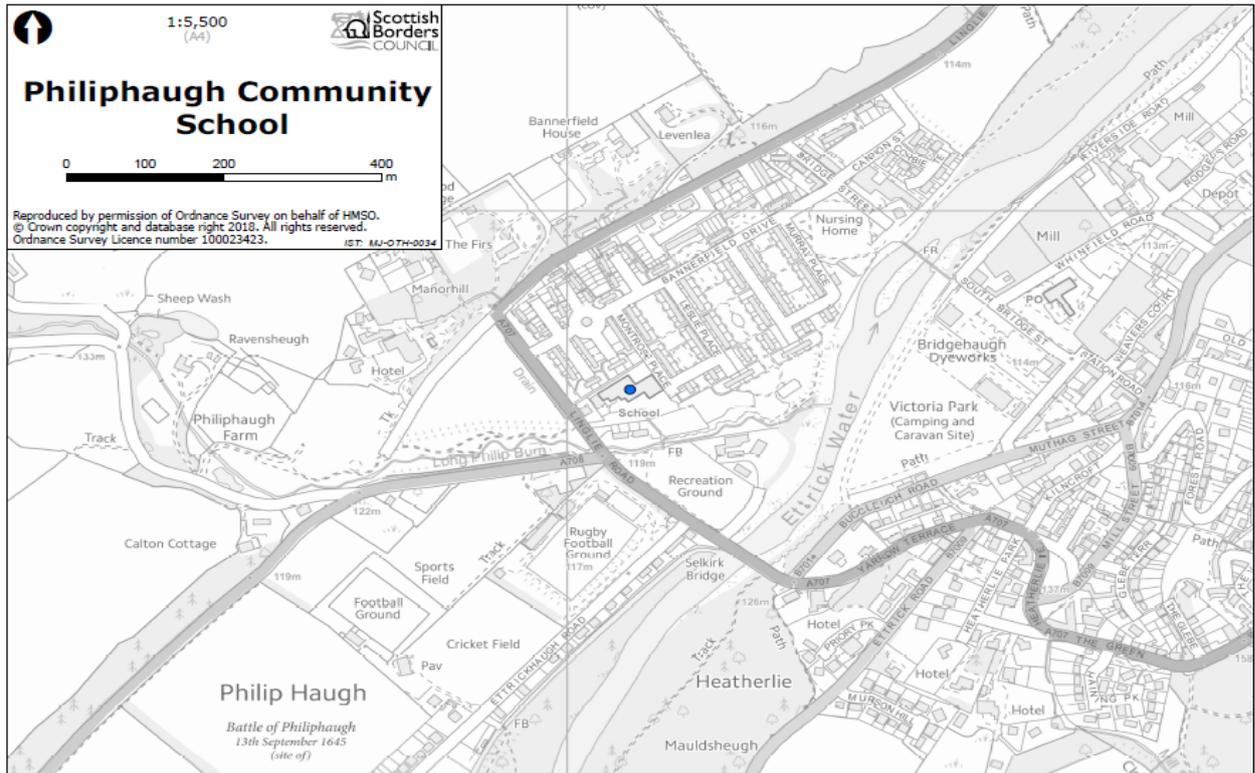
3.5 The school has capacity for 50 pupils. There are currently 13 children attending the school (this includes 2 children attending through placement requests). There are no children currently enrolled to enter into P1 at the school in August 2019. It is currently projected that the school roll will drop to 11 pupils for the 2019/20 session



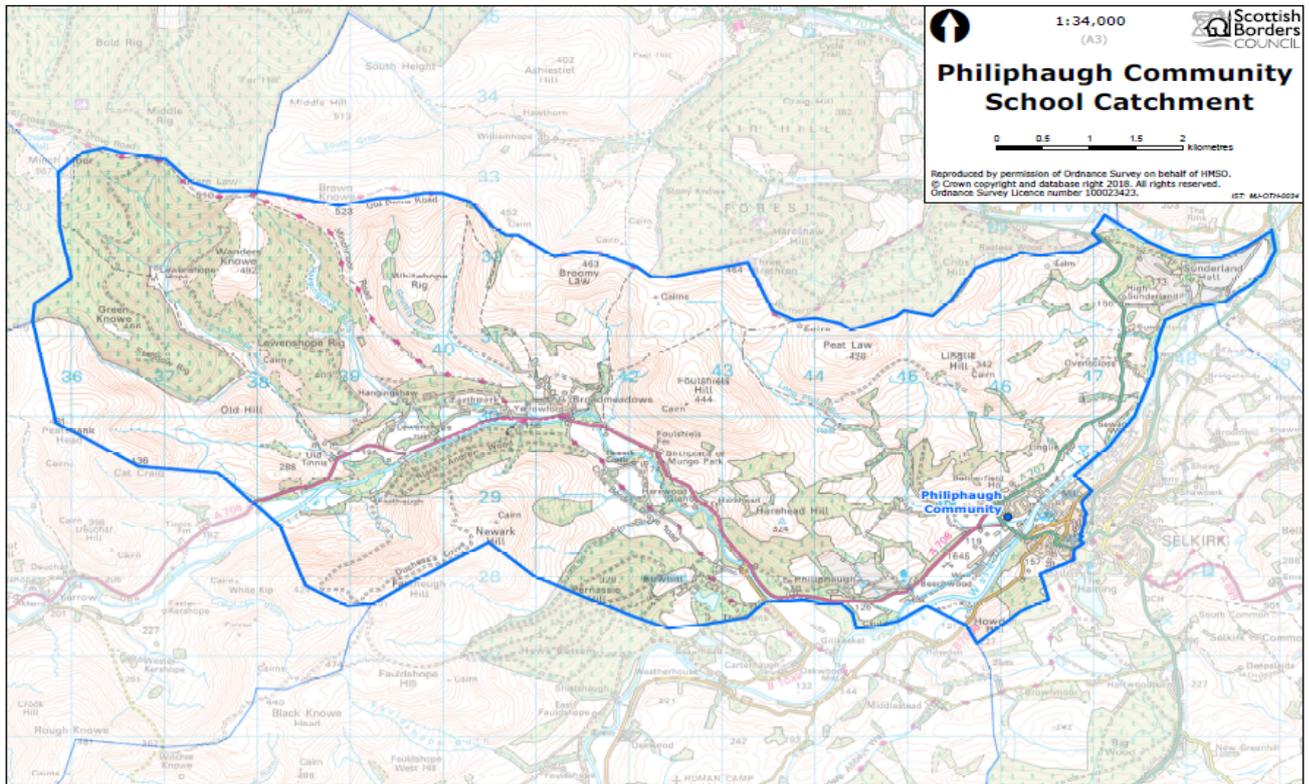
3.6 Council figures indicate that there are currently 11 primary aged pupils living within the catchment for Yarrow Primary School. Based on the Council's current records there is currently only one pre-school aged child within the catchment area. Current projections for pupil numbers indicate that the school roll is not projected to grow.

4 PHILIPHAUGH COMMUNITY SCHOOL

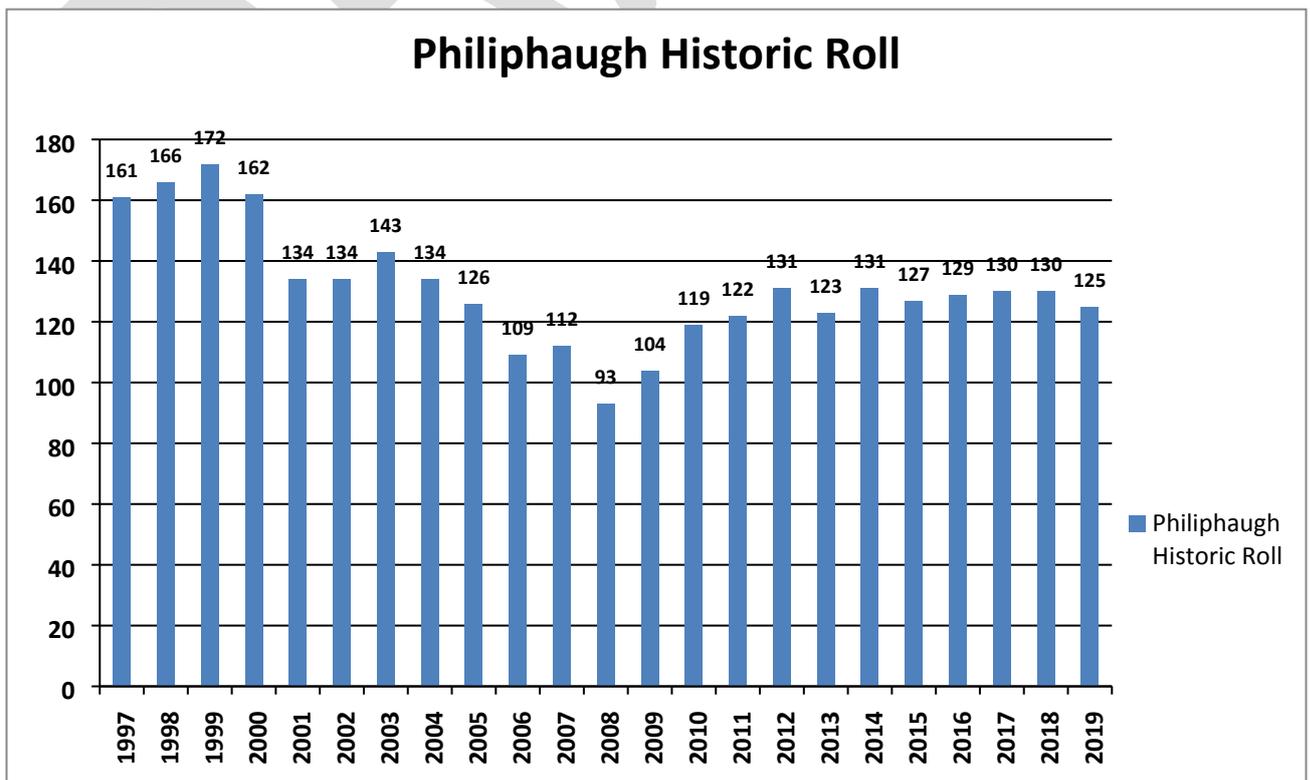
4.1 Philiphaugh Community School is a non-denominational primary school located in Selkirk. The school's location is shown here:



4.3 The school's catchment area is shown here:-



4.4 The school has capacity for 150 pupils. There are currently 125 pupils attending the school which equates to 83% occupancy.



5 REASONS FOR THE PROPOSALS

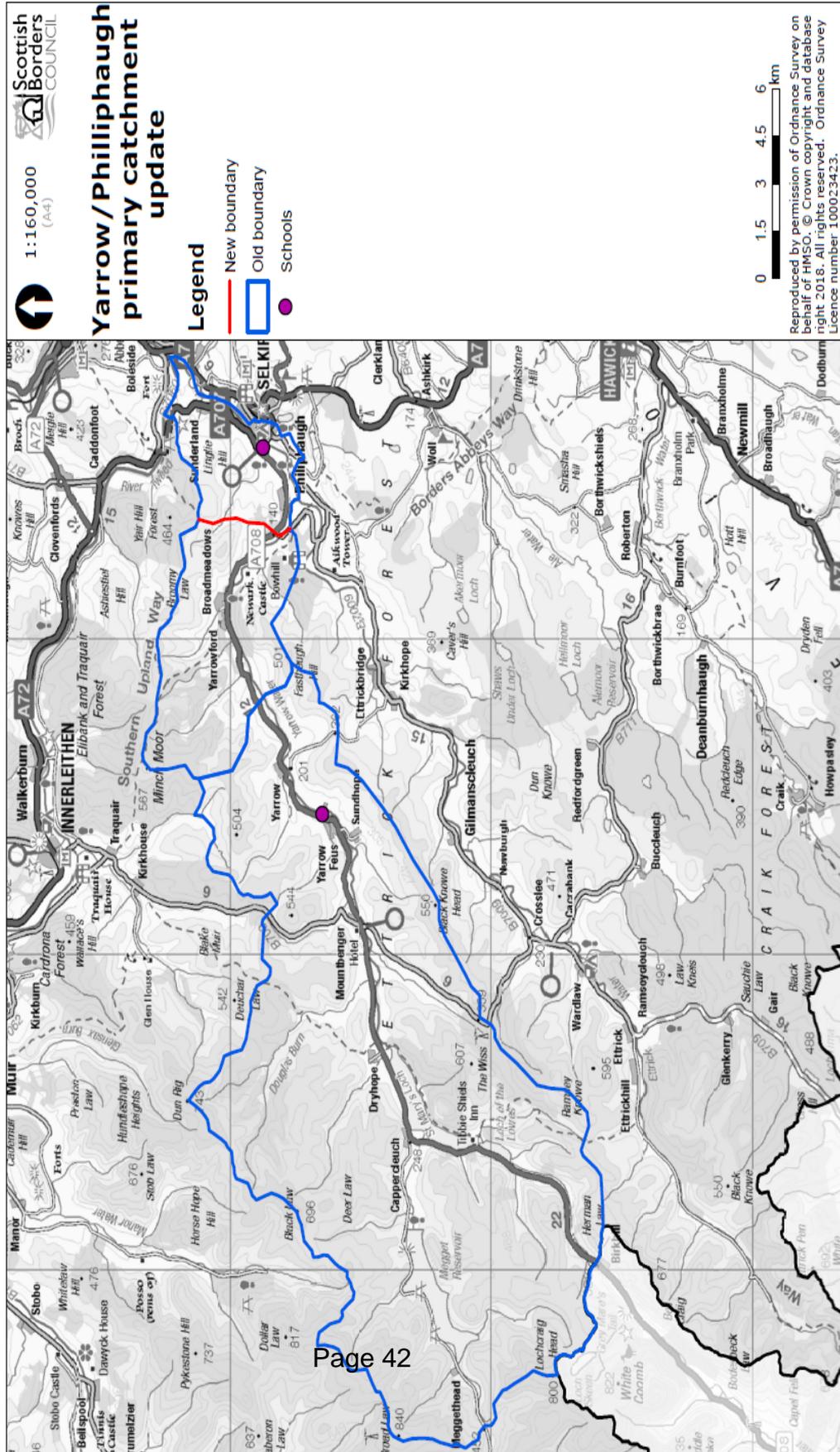
- 5.1. The Council wishes to consult with parents, pupils, staff and the community on the proposals to amend the current catchment areas for Yarrow Primary School and Philiphaugh Community School. The proposal seek to increase the size of the Yarrow catchment zone to include the Yarrowford and Broadmeadows area.
- 5.2 There are a number of reasons why the Council wishes to consult on these proposals:-
- 5.2.1 The Yarrow school roll has diminished significantly over recent years; operating at an average occupancy of 36.4% over the last 5 years, with a fall in the current school year to 26%. Current projections do not indicate growth in pupil numbers;
- 5.2.2 Yarrow Primary School is included in the Scottish Government's List of Rural Schools of May 2017 as an Accessible Rural School ². Taking cognisance of the important role that rural schools can play in rural communities, Council officers have worked with the school and the parents to try and boost the school roll and the sustainability of the school;
- 5.2.3 One of the options that have been considered is a review of the catchment boundaries to establish whether amending the catchment areas would provide an opportunity to increase the school roll and improve the sustainability of the school. Officers reviewed the current catchment boundaries and have identified an area at Yarrowford and Broadmeadows that could be consulted upon to determine whether it should form part of the Yarrow catchment area or the Philiphaugh catchment area;
- 5.2.4 An engagement session was held on 11 December 2018 at Yarrowford Village Hall, regarding catchment areas and boundaries. 12 members of the community area attended, all of whom considered that Yarrowford and Broadmeadows area was part of the Yarrow valley community and that their preference would be for the Yarrowford and Broadmeadows area to form part of the Yarrow Primary School catchment area;
- 5.2.5 Council records indicate that there are currently 8 pupils in the Yarrowford and Broadmeadows area attending Philiphaugh Community School and 2 pre-school aged children in the area. Officers are therefore seeking views from the community to establish whether there is support for the proposed re-alignment of the catchment area;
- 5.2.6 It is not anticipated that the proposal to amend the catchment area will have a material impact on Philiphaugh Community School. The numbers in the area under consideration are small and the Philiphaugh roll has been at a consistent level for a number of years. If there is support for the proposals and Councillors decide to amend the catchment area, the children who currently attend Philiphaugh and their future siblings will have a choice whether to attend Yarrow or Philiphaugh. The Council will provide transport as required in line with the schools transport policy.

² [Scottish Government - Rural Schools in Scotland](#)

6 PROPOSALS

6.1 It is proposed that the catchment area is amended before at or around 3 July 2019 accordance with the plans below:-

Proposed New Yarrow Catchment Area



Proposed New Catchment Boundary



- 6.2 It is proposed that following the consultation (if the decision is made to amend the catchment areas) that school transport will be provided to and from school in line the Council's school transport policy.
- 6.3 It is also proposed that the children currently attending Philliphaugh Community School, and future siblings, can continue to attend Philliphaugh if they wish, with transport being provided by the Council.
- 6.4 It is Council policy to support parental choice, as far as possible, regarding school choice and placement requests will continue to be considered on the current basis.

7 EDUCATIONAL BENEFITS FOR THE PUPILS

- 7.1 Council officers have been considering options to increase Yarrow Primary School's roll. The roll has declined significantly in recent years and based on the current catchment area is not projected to grow in the next 5 years.
- 7.2 The importance of rural schools in the community is recognised by the Council and the possible educational benefits of attending a school setting within a community have been identified:
- 7.2.1 A school can play an important role in the community and provide opportunities for members of the community to become involved in learning. Closer ties to the community can provide specific learning opportunities and experiences which can enhance the sense of community across the generations.
- 7.2.2 Students at small schools may be engaged in their school community, leading to a sense of personal responsibility for the community. Pupils may have greater

exposure to friends across a wider age range, which can assist with social skills and development

- 7.2.3 Students at smaller schools can develop strong relationships with their peers and their teachers. This can increase confidence and reduce the fear of making mistakes
- 7.2.4 The nature of composite classes can encourage pupils to work together across the age ranges and abilities which can have a positive impact on all learners.
- 7.3 It is recognised that smaller schools can offer a different learning experience for some children compared to a larger school environment. However there are other points to consider which include :-
- 7.3.1 Pupils attending a school with a small peer group may not be able to experience the variety of learning and teaching experiences and breadth of curriculum that could arise at a larger school with more pupils and staff.
- 7.3.2 Opportunities for collaborative working with peers can be limited.
- 7.3.3 A smaller roll and a smaller peer group may result in pupils requiring more support in the transition to secondary school.
- 7.3.4 A small roll can restrict opportunities for team sports/recreational activities and the arts
- 7.4 All the points at section 7.3 above must be considered in the context of the active role that the local community plays in the school and the close ties that exist across the Selkirk cluster. Some of these factors can be overcome by:-
- 7.4.1 Transporting the pupils to participate in activities in a neighbouring schools; however that in itself involves time out of school travelling there and back; and
- 7.4.2 Providing the appropriate level of support by experienced staff with a close understanding of each child.

IMPACT ON STAFF

- 7.5 The impact of the proposal on staff is not considered likely to be significant; however the proposed catchment area amendment could contribute to Yarrow having a more sustainable pupil roll which should assist with efforts to attract, support and retain effective teacher and staff levels.

IMPACT ON PUPILS AT OTHER SCHOOLS IN THE COUNCIL AREA

- 7.6 The proposals to amend the catchment area will work to ensure that a small rural school option is retained for pupils in the Selkirk cluster.

IMPACT UPON THE COMMUNITY

- 7.7 These proposals seek to assist the rural community in the Yarrow valley in their efforts to make the primary school more sustainable. The area has experienced significant changes in the demographics over the years and these proposals seek to re-align the catchment area to increase the sustainability of the school and provide a viable rural school option for families within the area.

8 EQUALITY OF OPPORTUNITY

These proposals will assist in ensuring that children in the Yarrow valley can have parity of access to learning, opportunities and facilities in their communities. All children will have access to the same early years' experience, primary and secondary schools as those in their community which should assist with the transition throughout their learning journey.

9. FINANCIAL IMPACT

- 9.1 The children being transported from the Yarrowford and Broadmeadows area to Philphaugh Community School are transported on the bus from the Yarrow valley into Selkirk for the High School. It is not projected that there will be any savings from this contract if any pupils from this area decide to attend Yarrow Primary School as the same size of vehicle will continue to be required.
- 9.2 Based on the number of children currently in the area being consulted upon, it is estimated that one vehicle would be required to transport the children to Yarrow Primary School and that this would cost in the region of £15,000 per annum. This costing has been calculated in line with the Council's School Transport team and their detailed knowledge of the transport contract procurement process and market in the area.

10. SUMMARY OF THE PROCESS FOR THIS PROPOSAL PAPER

- 10.1 This Proposal Paper has been prepared by the Council's Children and Young People's Services in accordance with the Schools (Consultation) (Scotland) Act 2010, as amended (**2010 Act**). The 2010 Act sets out a consultation procedure that a Local Authority must follow for certain proposals affecting schools in their area. The 2010 Act and its explanatory notes are available for reference at the following websites, respectively:

[Schools \(Consultation\) \(Scotland\) Act 2010](#)

[Schools \(Consultation\) \(Scotland\) Act 2010 - Explanatory Notes](#)

- 10.2 The proposal to amend the catchment areas of Yarrow Primary School and Philphaugh Community School is deemed a relevant proposal in terms of the 2010 Act (the **Proposals**) and is therefore subject to the statutory consultation procedure specified in the 2010 Act.
- 10.3 The Proposal Paper will be available for inspection, free of charge, at:
- Council Headquarters, Newtown St Boswells, Melrose,
 - Yarrow Primary School, Yarrow, Selkirk,
 - Philiphaugh Community School, Selkirk
 - Selkirk Library, Ettrick Terrace, Selkirk

and published on the Scottish Borders Council website:

<https://scotborders.citizenspace.com/children-and-young-people/selkirkcatchment>

- 10.4 Copies of this Proposal Paper are available in English (and other languages upon request) from:

Yarrow and Philiphaugh School Catchment Consultation
 Children and Young People's Services
 Scottish Borders Council
 Council Headquarters
 Newtown St Boswells
 Melrose
 TD6 0SA

Telephone: 01835 825080

E-mail: schoolestates@scotborders.gov.uk

10.5 Formal notice of the Proposal and relevant information will be given and be made available, free of charge, to the consultees listed as follows:

- the parents/carers of the children who attend an affected school;
- the Parent Council of an affected school;
- the parent/carers of any children likely to attend an affected school within two years of the date of the publication of the Proposal Paper;
- the pupils attending an affected school;
- the Staff (teaching and non-teaching) at an affected school;
- any Trade Union which is representative of the staff;
- Ettrick & Yarrow Community Council and Selkirk Community Council;
- the community planning partnership (as defined in section 4(5) of the Community Empowerment (Scotland) Act 2015) for the area where an affected school is situated or any other community planning partnership that the Education Authority considers relevant;
- the constituency Member of the Scottish Parliament;
- the constituency Member of Parliament;
- the List Members of the Scottish Parliament.

10.6 **Advertisement in Local Media**

Advertisements were placed in the relevant local media the week beginning X April 2019, giving the dates for the consultation period and for the public meeting.

10.7 **Consultation Period**

The consultation for these Proposals will run from X 2019 and will end on X 2019. This period allows for the statutory minimum of six weeks, including at least thirty school days.

10.8 **Public Meetings**

Public meetings will be held, the details of which are set out below:

At 5.30pm on [23 May 2019]
 Philiphaugh Community School
 2 Lingle Road
 Selkirk
 TD7 5LT

and

At 7.30pm on [23 May 2019]
 Yarrow Primary School
 Yarrow
 By Selkirk
 TD7 5NE

10.9 Format of Public Meeting

Anyone wishing to attend the public meeting is invited to do so. The meeting, which will be convened by Scottish Borders Council, will be addressed by an officer from Children and Young People's Services and other relevant parties.

The meetings will provide an opportunity to:

- Hear more about the Proposal
- Ask questions about the Proposal
- Have your views recorded so that they can be taken into account as part of the consultation process.

A note will be taken at the meeting of comments, questions and officer responses. These notes will be published on the Council website and a copy will be made available on request. These notes will be forwarded to Education Scotland, along with other submissions and comments received by the Council during the consultation process.

11 HAVE YOUR SAY – HOW YOU CAN RESPOND TO THE PROPOSALS

11.1 A consultation regarding a proposed change to your child's or your community's school is your chance to share your views. Your responses can really shape and influence future decisions; you can play your part by:

- Submitting a written or electronic response to the Council as outlined below;
- Attending one of the public meetings to ask questions; raise concerns/issues; make suggestions to be held on [23 May]2019:-
 - 5.30 pm at Philphaugh Community School; and
 - 7.30pm at Yarrow Primary School;
- Speaking to your local Councillors;
- Engaging with your school's Parent Council. The Parent Council can play a key role in engaging with the Council throughout the process;
- Make representations as part of your Community;
- Informing Scottish Borders Council if you think that this Proposal Paper has significant inaccuracies or omissions.

11.2. All interested parties are invited to respond to the Proposal by making written or electronic submissions to:

Yarrow and Philphaugh Catchment Consultation

Children and Young People's Services
 Scottish Borders Council
 Council Headquarters
 Newtown St Boswells
 Melrose
 TD6 0SA
 Or

Web Address: <https://scotborders.citizenspace.com/children-and-young-people/selkirkcatchment>

- 11.3 A response form is available from Children & Young People's Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose TD6 0SA or online at <https://scotborders.citizenspace.com/children-and-young-people/selkirkcatchment>. A copy of the response form is attached as **Appendix 2**.
- 11.4 Use of the response form is not compulsory. If you wish to respond by letter or electronically, you are invited to state your relationship with the school – for example, “pupil”, “parent”, “carer”, “relative”, “former pupil”, “teacher in school”, “member of the community” etc. Responses from Parent Councils, staff and Pupil Councils are particularly welcome.
- 11.5 Those sending in a response, whether by letter or electronically, should note that their response will be open to public scrutiny and may be supplied to anyone making a reasonable request to see it. If they do not wish their response to be made publicly available, they should clearly write on the document: “I wish my response to be considered as confidential with access restricted to Councillors and Council Officers of Scottish Borders Council”. Otherwise, it will be assumed that the person making the response agrees to it being made publicly available.
- 11.6 All written responses must be received by the last day of the consultation period, **X 2019**.
- 11.7 Education Scotland has prepared guidance regarding School Consultations. This can be accessed at [Education Scotland's Guidance on School Consultations](#).

12. INVOLVEMENT OF EDUCATION SCOTLAND

A copy of this Proposal document will be sent to Education Scotland by the Council. Education Scotland will also receive a copy of any relevant written representations that are received by the Council from any person during the consultation period or, if Education Scotland agree, a summary of them. Education Scotland will further receive a summary of any oral representations made to the Council at the public meeting that will be held and, as available (and so far as otherwise practicable), a copy of any other relevant documentation. Education Scotland will then prepare a report on the educational aspects of the proposal not later than 3 weeks after the Council has sent them all representations and documents mentioned above. In some cases, it is possible for them to extend the 3 weeks with the agreement of the Authority. However, for the avoidance of doubt, the 3 week period will not start until after the consultation period has ended. In preparing their report, Education Scotland may enter the affected school(s) and make such reasonable enquiries of such people there as they consider appropriate and may make such reasonable enquiries of such other people as they consider appropriate.

13. PREPARATION OF CONSULTATION REPORT

- 13.1 The Council will review the Proposal having regard to the Education Scotland report, the written representations that it has received and oral representations made to it by any person at the public meeting. It will then prepare a Consultation Report.
- 13.2 This Report will be published in electronic and printed formats and will be advertised in local newspapers. It will be available on the Council website and from Council Headquarters, the public library in Selkirk, as well as both primary schools, free of charge. Anyone who made written representations during the consultation period will also be informed about the report. The report will include a record of the total number of written representations made during the consultation period, a summary of the written representations, a summary of the oral representations made at the public meeting, the Authority's response to the Education Scotland Report as well as any written or oral representations it has received, together with a copy of the Education Scotland Report and any other relevant information, including details of any alleged inaccuracies and how these have been handled.
- 13.3 The Consultation Report will be published and available for further consideration for a period of three weeks, before it is presented to Full Council at the next scheduled Council meeting.
- 13.4 No decision will be taken in regard to the Proposal or any changes put into effect by either the Council or the Council's Executive (Education) Committee until the statutory consultation process has been properly completed.

14. NOTE ON CORRECTIONS

If any inaccuracy or omission is discovered in this Proposal Paper, either by Scottish Borders Council or any person, Scottish Borders Council will determine if relevant information has been omitted or there has been an inaccuracy. It will then take appropriate action which may include the issue of a correction or the re-issuing of the Proposal Paper, or the revision of the timescale for the consultation period, if appropriate. In that event, relevant consultees and Education Scotland will be advised.

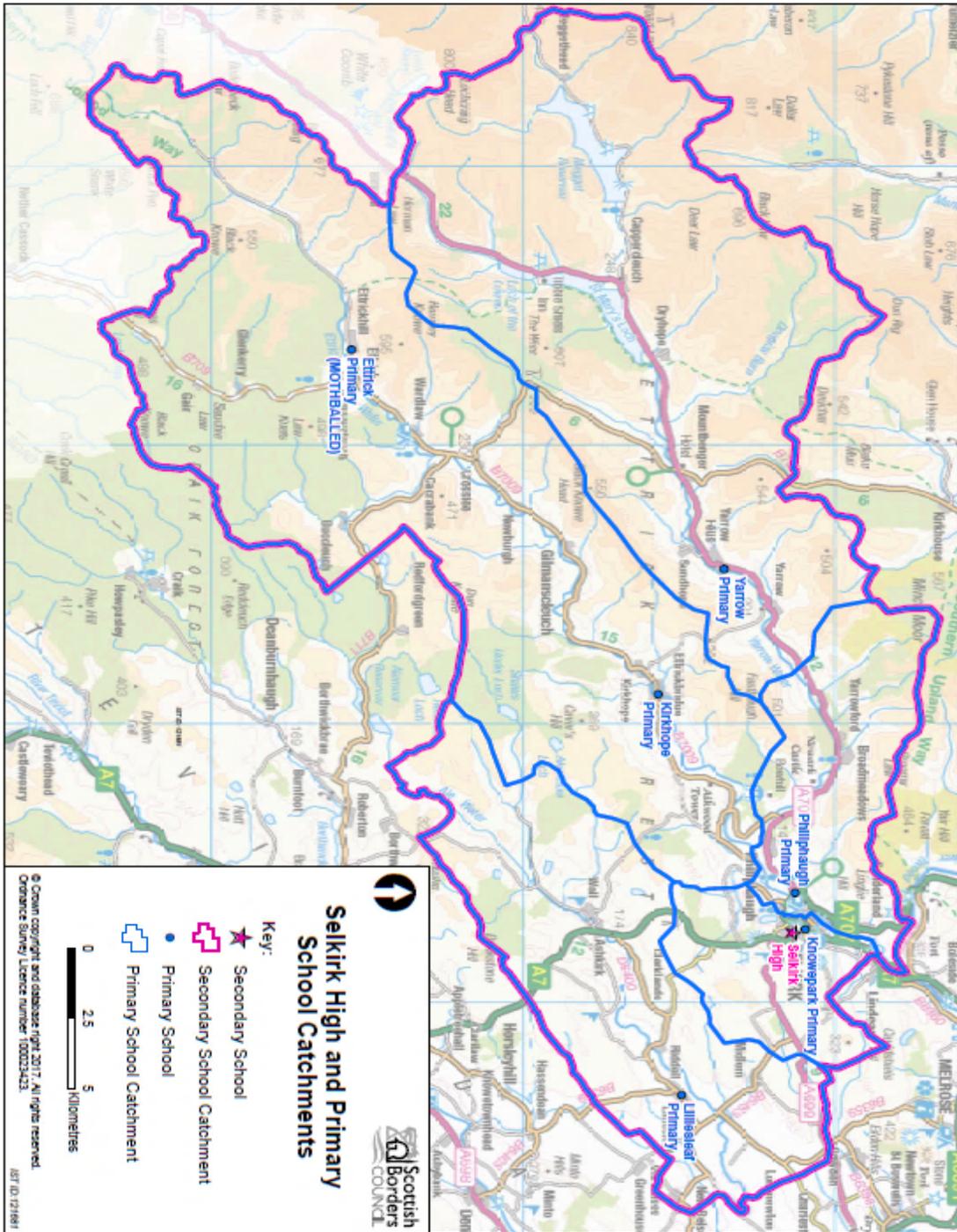
STUART EASINGWOOD
INTERIM SERVICE DIRECTOR CHILDREN & YOUNG PEOPLE'S SERVICES

X April 2019

This consultation is being conducted in accordance with the terms of the Schools (Consultation) (Scotland) Act 2010 as amended. The 2010 Act's principal purpose is to provide strong, accountable statutory consultation practices and procedures that local authorities must apply to their handling of all proposals for school closures and other changes to schools. These consultation processes are expected to be robust, open, transparent and fair, and seen to be so. They are also expected to be consistent across Scotland.

APPENDIX 1

SELKIRK SCHOOLS CATCHMENT PLAN



APPENDIX 2**STATUTORY CONSULTATION RESPONSE FORM**

**Children and Young People's Services
Statutory Consultation - Proposal Response Form**



**SCHOOL ESTATE CONSULTATION IN RELATION TO PROPOSAL TO
AMEND THE CATCHMENT AREAS OF YARROW PRIMARY SCHOOL
AND PHILIPHAUGH COMMUNITY SCHOOL, SELKIRK**

Detail of the Proposal

Scottish Borders Council is seeking views on proposals to amend the catchment areas of Yarrow Primary School and Philiphaugh Community School, with the aim of increasing Yarrow's school roll and seeking to improve the school's sustainability as an accessible rural school near Selkirk.

The proposed changes can be seen on the maps attached to this form:-

Introduction

- 1. What is your name?**
- 2. What is your email address?**
- 3. What is your postcode?**

4. Please tick the most relevant box below to indicate which school(s) you are connected with

- Yarrow Primary School
- Philiphaugh Community School
- Kirkhope Primary School
- Knowepark Primary School
- St Joseph's RC Primary School
- Selkirk High School
- Other** – please state in box below

5. Please tick the most relevant box below to indicate your interest in the in the School(s)

<i>Parent/carer</i>	<input type="checkbox"/>
<i>Staff</i>	<input type="checkbox"/>
<i>Pupil</i>	<input type="checkbox"/>
<i>Relative of Pupil</i>	<input type="checkbox"/>
<i>Parent Council Member</i>	<input type="checkbox"/>
<i>Elected Member/MSP/MP</i>	<input type="checkbox"/>
<i>Community Planning Partner</i>	<input type="checkbox"/>
<i>Community Member</i>	<input type="checkbox"/>
<i>Other</i>	

6. Do you agree with the proposal to amend the catchment areas for Yarrow Primary School and Philiphaugh Community School?

Please select only one item

Agree

Disagree

Don't Know

Please state your reasons

- 7 Please provide us with your comments or alternative suggestions regarding the catchment areas for Yarrow Primary School and Philiphaugh Primary School

CONFIDENTIALITY OF RESPONSE

Your response, but not your personal information, will form part of a report that is submitted to Education Scotland and will be available to the public. Do you wish your comments to be considered as confidential so they will only be seen by Elected Members and officers of Scottish Borders Council and Education Scotland?

Yes

No

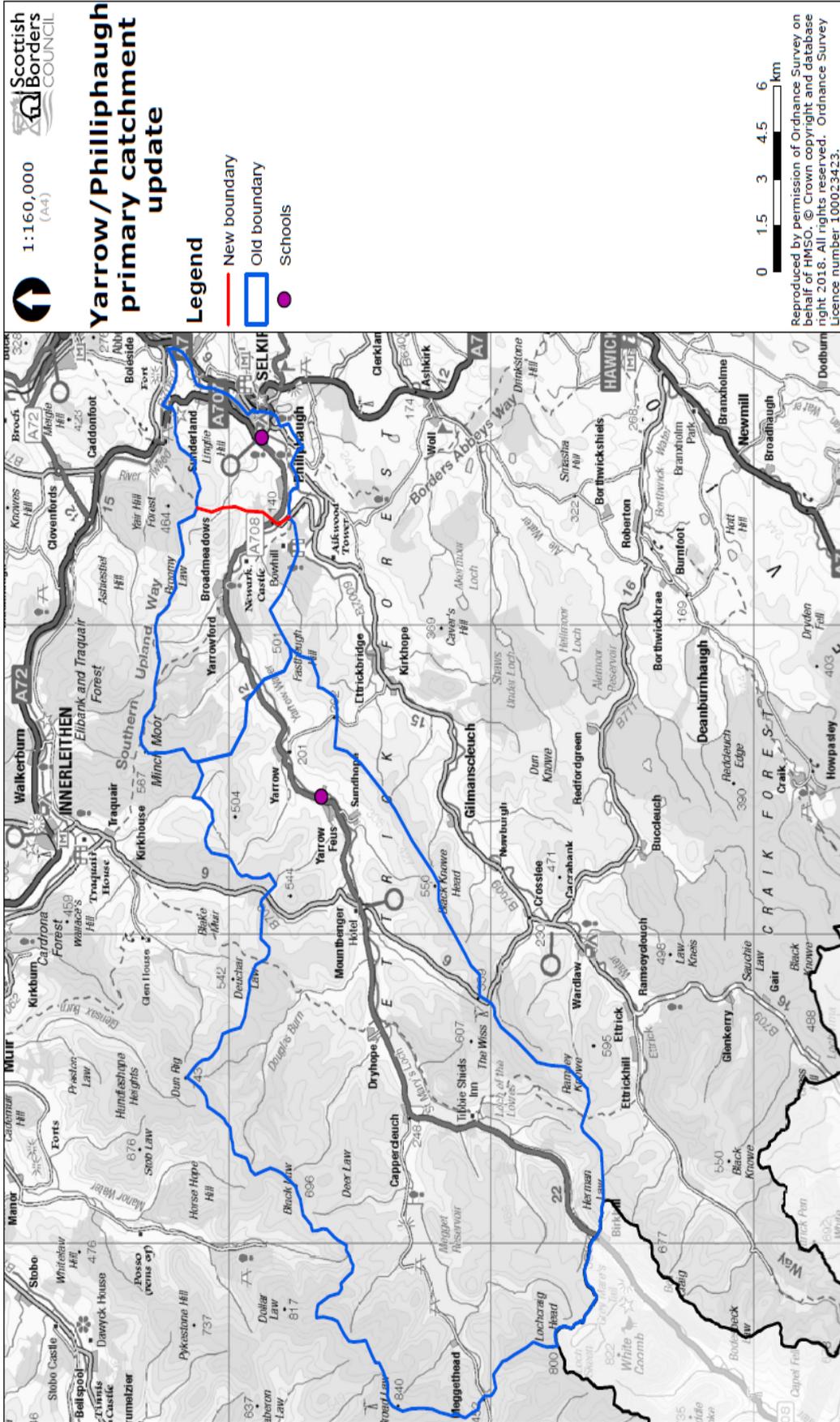
THANK YOU FOR TAKING THE TIME TO GIVE US YOUR VIEWS

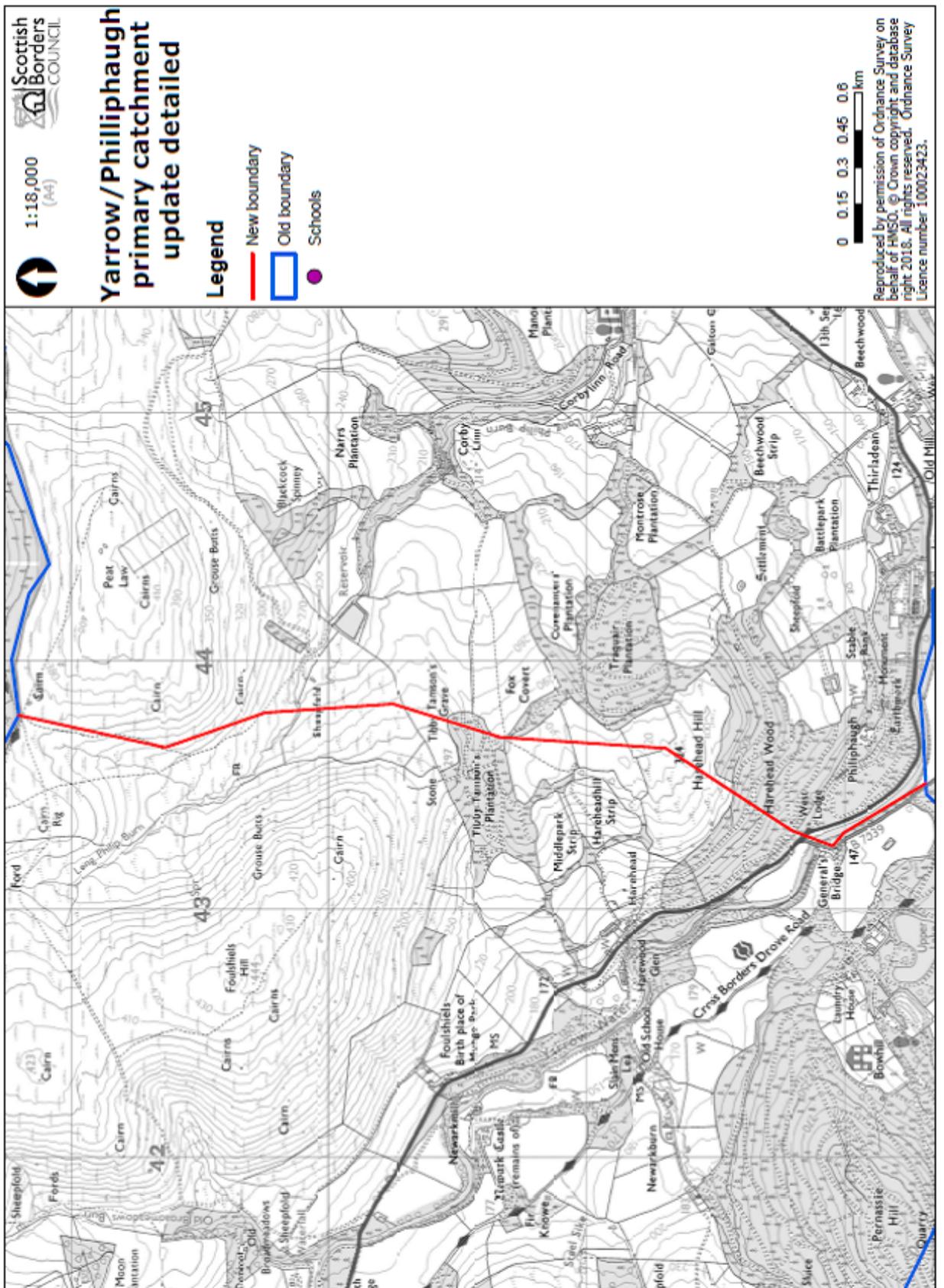
Your completed form can be handed into your local school or posted to: Ettrick Primary School Consultation, Children and Young People's Services, Scottish Borders Council, Newtown St Boswells TD6 0SA. You can also give us your views online at - <https://scotborders.citizenspace.com/children-and-young-people/selkirkcatchment>

BY X MAY 2019

If you have any queries, please email: schoolestates@scotborders.gov.uk

DRAFT





**SCOTTISH BORDERS COUNCIL
EXECUTIVE COMMITTEE**

MINUTE of Meeting of the EXECUTIVE COMMITTEE held in the Council Chamber, Council Headquarters, Newtown St Boswells, TD6 0SA on Tuesday 16 April 2019 at 10.00 am

Present:- Councillors S. Haslam (Chairman), S. Aitchison, G. Edgar, C. Hamilton, E. Jardine, S. Mountford, M. Rowley, R. Tatler, G. Turnbull, T. Weatherston
Absent:- Councillor T. Miers
Also present:- Councillors S. Bell, K. Chapman, D. Moffat, S. Marshall, W. McAteer, D. Parker, C. Ramage, H. Scott.
In Attendance:- Executive Director (R. Dickson), Chief Officer Economic Development, Chief Financial Officer, Service Director Regulatory Services, Service Director Assets & Infrastructure, Interim Service Director Children & Young People, Democratic Services Team Leader, Trainee Democratic Services Officer

ECONOMIC DEVELOPMENT BUSINESS

Present:- Mr J. Clark (Borders Chamber of Commerce), Mr G. Clark (Federation of Small Businesses)

1. **CHAIRMAN**

Councillor Rowley chaired the meeting for consideration of the Economic Development business.

2. **ECONOMIC DEVELOPMENT UPDATE**

- 2.1 With reference to paragraph 1 of the Minute of 29 January 2019, there had been circulated copies of a briefing note providing an update on recent Economic Development activities. The Chief Officer Economic Development, Mr McGrath, summarised the main points. With regard to business activity during the quarter, Business Gateway had assisted 56 business start-ups and 8 of these had met the new classification of "Early Stage" growth. The Scottish Borders Business Fund had received 6 applications between 1 January 2019 and 20 March 2019, and approved 5 grants valued at £13,878.87. These projects were forecast to create 9.5 jobs with a forecast economic impact of £190,250 GVA. In terms of regeneration activity, the Selkirk BID had progressed key projects identified within the business plan including the development of a town brand identity; new signage to complement the streetscape signage and the development of a new town website. The Jedburgh CARS programme had been awarded a total of 9 repair grants with 8 completed or on site and a further 7 applications had been assessed. The Hawick Business Growth Project for the redevelopment of the Armstrong Department Store was underway and the Council had acquired the site to redevelop it as a business incubator hub to provide small office units for up to 17 businesses. A further initiative in Hawick was the establishment of a Textiles Training Centre for Excellence at Hawick High School, where Alistair Young had been appointed as Centre Manager. The aim of the new training centre was to tackle a critical skills shortage hampering textiles companies' efforts to boost their production and productivity. A funding commitment of £610,000 had been confirmed by the South of Scotland Economic Partnership to support the set up and delivery of the project for the first two years. Mr McGrath reported that the Scottish Borders Tourism Partnership hosted a conference at Peebles Hydro which had been a very successful day with a good turnout. He also advised that work was planned for the

new visitor welcome signage for Duns and Galashiels Town Centres and the new created cycle event, the Women's Tour of Scotland would be visiting the Borders on Sunday 11 August 2019.

- 2.2 In terms of European Funding Programmes, Mr McGrath advised that clarification from UK and Scottish Governments had confirmed that applicants whose LEADER grant funding was agreed and contracted by June 2019 would be able to complete their projects, even if the work was scheduled to take place after leaving the EU. With regard to the Council's portfolio of leased industrial units yards and shops, the occupancy level for the last quarter was 89%. The 168 property enquiries included 32 enquiries to purchase plots. As part of the Change Works in Peebles (CWIP) energy efficiency project, an assessment of supply local chain opportunities had been completed. The work had identified a range of opportunities and barriers to local businesses engaged in the installation of energy efficiency measures. In response of the decarbonisation of both the electricity and gas grids, the Council had initiated liaison between SP Energy Networks and SGN to assess opportunities for local energy solutions. The first workshop with SPEN was held on 25 February 2019 and a similar workshop with SGN was scheduled for 25 April 2019. This partnership would assist in the development of a range of Council functions, including the Local Development Plan, Economic Strategy, major projects / infrastructures and potential future Local Heat and Energy Efficiency Policies. Mr McGrath responded to the various questions raised by Members.

DECISION

NOTED the update.

3. SOUTH OF SCOTLAND ENTERPRISE AGENCY – UPDATE

- 3.1 With reference to paragraph 5 of the Minute of 6 November 2018 and paragraph 9 of the Minute of Scottish Borders Council of 20 December 2018, there had been circulated copies of a report by the Executive Director providing an update on the progress being made by South of Scotland Economic Partnership in supporting projects across the South of Scotland and also the progress of the South of Scotland Enterprise Bill at Scottish Parliament. Mr McGrath gave a brief presentation on the background to the setting up of the new Agency and advised that the Bill was being scrutinised by the Rural Economy and Connectivity Committee (RECC). During Stage 1, the Committee took evidence from the Council and a range of other stakeholders. The RECC published its Stage 1 report on the SOSE Bill on 4 March 2019 recognising the unique circumstances of the South of Scotland and the need for a new body to support the enterprise and skills needs of the area. Stage 1 concluded with a debate on 26 March 2019, when the Parliament unanimously agreed to the general principles of the South of Scotland Enterprise Bill.
- 3.2 Mr. McGrath reported that since it began work in early 2018, SoSEP had established a clear prioritised work programme; it had delivered a strong programme of engagement with stakeholders across the South of Scotland; and it had effectively influenced the design of the new Enterprise Agency. To ensure continued progress, the Scottish Government had made £13.3m available to 2019/20 to support the work of SoSEP and Appendix 1 to the report set out a summary of the projects supported to date. SoSEP was also continuing to engage with businesses and communities across the region and a further major round of engagements were planned for the coming months.
- 3.3 Professor Russel Griggs, Chair of South of Scotland Economic Partnership (SoSEP) was present at the meeting and gave a presentation on the work carried out to date. He highlighted the major impact that Brexit would have on the area, the demographic challenges and the need for 800 new workers every year. The purpose of the Agency was to grow all types of enterprises which would result in sustainable businesses. He commented on a current pilot in Langholm to make the whole community sustainable and the importance of good transport links. The purpose of phasing the Agency in over a three year period was to allow knowledge to be gained during this time, an approach which had the support of both the Board and the Cabinet Secretary.

- 3.4 Professor Griggs, Mr Dickson and Mr McGrath responded fully to Members' questions covering a number of areas including links with the Borderlands Project, the need for cross-border working, the importance of public transport and the provision of affordable housing.

DECISION

(a) NOTED the:-

- (i) progress made to date in securing funding for key South of Scotland and Scottish Borders projects, as set out in Appendix 1 to the report; and**
- (ii) successful completion of Stage 1 of the South of Scotland Enterprise Bill**

(b) AGREED:-

- (i) to monitor further stages of the South of Scotland Enterprise Bill and input as appropriate;**
- (ii) that officers continue to work jointly with Dumfries & Galloway Council, and other partners, to develop projects and to deliver key actions through South of Scotland Economic Partnership; and**
- (ii) to receive further reports on the South of Scotland Economic Partnership and SOSE Bill as work progresses**

4. HAWICK CONSERVATION AREA REGENERATION SCHEME (CARS)

With reference to paragraph 4 of the Minute of 6 November 2018, there had been circulated copies of a report by the Executive Director providing an update on the progress of the development of the Hawick Conservation Area Regeneration Scheme (CARS) and to seek approval for the Council's revised funding contribution to the proposal. Ms J. Hogg, Principal Officer Regeneration advised that Council officers presented a report on the Hawick Conservation Area Regeneration Scheme (CARS) proposal to Elected Members in November 2018. An application was submitted to Historic Environment Scotland (HES) by the November 2018 deadline. The initial grant request was for £1,419,300. Officers from Historic Environment Scotland highlighted that they were supportive of the proposal but that the grant request was considered high given the scale and impact of the proposed scheme. Following a process of discussion and negotiation with HES, alternative match funding was sought from within the Council and from the South of Scotland Economic Partnership (SoSEP). The Council's contribution had been increased to £200,000 over the five year period from within existing revenue budgets. An application for funding for £60,000 had been submitted to SoSEP. An updated financial profile was submitted to HES in February 2019 with a revised grant request of £1,314,800. Historic Environment Scotland had recently confirmed their grant offer of £1,314,800. SoSEP had advised that the outcome of the grant application was due shortly. The total programme budget was now £1,935,000, which also included private sector contributions. Members welcomed the scheme and noted the successful bid to Historic Environment Scotland and agreed to the Council's contribution of up to £200,000 of revenue funding over the five year programme.

DECISION

AGREED:-

- (a) to note the successful funding bid to Historic Environment Scotland, with funding of £1,314,800 confirmed;**

- (b) to note the funding application to the South of Scotland Economic Partnership for £60,000; and
- (c) the Council's contribution of up to £200,000 of revenue funding over the five year programme, allocated from existing Economic Development budgets, and up to £50,000 from the existing Town Centre Regeneration block allocation in the Council's Capital Plan.

5. **PRIVATE BUSINESS**

AGREED that under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 7A to the aforementioned Act.

SUMMARY OF PRIVATE BUSINESS

6. **STRATEGIC EVENT OPPORTUNITIES**

The Committee approved a report by the Executive Director regarding future events in the Scottish Borders.

OTHER PUBLIC BUSINESS

7. **MINUTE**

The Minute of the Meeting held on 12 March 2019 had been circulated.

DECISION

AGREED that the Minute be approved and signed by the Chairman.

8. **CONTROL OF CONTRACTORS POLICY**

With reference to paragraph 15 of the Minute of 18 August 2015, there had been circulated copies of a report by the Service Director Regulatory Services providing an update on the Control of Contractors Policy (Construction, Maintenance & Repair). The policy defined to move to the in-house approval of Contractors using SHE ASSURE (Lexi) instead of external approval by ConstructionLine and defined how the Council would uphold its Health and Safety responsibilities by ensuring a standard of safety from those employed to undertake contracted works for and on behalf of the Council. The policy was managed by the Health and Safety Team and Mr Stuart Ford, the Health & Safety Team Leader reported that the policy contained a requirement that Scottish Borders Council (SBC) only employed contractors who were fully accredited SSIP (Safety Schemes in Procurement) members. It removed the additional requirement to be a member of ConstructionLine but retained the requirement to provide SSIP Assessment Certification, Public Liability Insurance etc, which would now be recorded and managed on the SHE ASSURE (Lexi) platform. The revised policy also introduced the "Alternative works" category which was for Construction, Repair or Maintenance works not involving SBC owned or occupied buildings or sites or any fixed plant, equipment, fixtures or fittings therein. This required contractors involved in these works to provide suitable information to allow the Health and Safety Team to assess their suitability. These works had not previously been suitably covered by the policy. The Service Director Regulatory Services highlighted that the reliance on a third party to undertake background checks created a potential risk to the Council, if the third party failed to ensure suitable background checks had been carried out and using SHE ASSURE would allow this to be managed in-house and remove this risk. Mr Frater and Mr Ford responded to members questions and confirmed that the use of sub-contractors was covered by SSIP. If any issues were raised in this regard they would be investigated.

DECISION

AGREED to approve:-

- (a) **the updated requirement for approval using SHE ASSURE instead of ConstructionLine as part of the Control of Contractors Policy (Construction, Maintenance & Repair); and**
- (b) **the new mechanism for approval of Contractors involved in “Alternative Works”**

9. **ANNUAL TAXI FARES REVIEW 2019**

With reference to paragraph 3 of the Minute of 4 December 2018, there had been circulated copies of a report by the Service Director Regulatory Services advising Members of the recent consultation undertaken in connection with the statutory review of the current scale of charges for taxi fares. The Council, as licensing authority, was required in terms of Section 17 of the Civic Government (Scotland) Act 1982 (“the Act”) to review the scales for fares and other charges in connection with the hire of a taxi at intervals not exceeding 18 months of the last review. For 2019, the formula which the Council used to review taxi rates delivered a variation percentage of +3.7% on the usual indicators over the previous 12 months. The Passenger Transport Manager, Mr Timothy Stephenson gave further information about the consultation process and the individual questions as set out in the Appendices to the report. The Service Director Regulatory Services advised that once Members agreed the proposed taxi rates, public notices would be placed in newspapers circulated within the Scottish Borders area and representations in writing would be invited by a specified date. Councillor Jardine commented on the impact of the increase on the more vulnerable members of society and moved that fares not be increased. However, there was no seconder so the motion fell. The outcome of the consultation would be reported back to a future meeting of the Committee.

DECISION

AGREED that:-

- (a) **the taxi fare rates increase by 3.7% in line with the outcome of the Council’s established formula; and**
- (b) **a further review of the taxi fare settings be undertaken and implemented within 18 months of this review.**

10. **CCTV IN THE SCOTTISH BORDERS**

There had been circulated copies of a report by the Service Director Regulatory Services detailing the current Public Space CCTV provision in the Scottish Borders and providing a further update to the previous report issued in 2015. The report explained that questions had arisen as to the viability of the Council continuing to provide and fund public space CCTV. There were currently seventy Public Space CCTV cameras located within eight towns within the Scottish Borders. Generally, the systems were analogue and with recent technological advances they were out of date and life expired. The Council was not currently in a position to fund the installation and maintenance of new public space CCTV systems throughout the Region. The Street Lighting Team Leader, Mr Alex Young reported that the Council had met all ongoing revenue costs, including energy consumption, telecoms charges, consumable items and annual charges from contractors who provided maintenance support for each system and Police Scotland did not make any financial contribution to the town centre schemes. The Police were supportive of CCTV provision within the local communities but had indicated that they were not in a position to fund or to contribute to the funding of public space CCTV in the Borders. It was further reported that there was revenue budget provision of £40,000 available for the maintenance of all eight systems, of which around £33,000 was within the maintenance contract and the remainder spent on repairs. After a full discussion referencing the desire of communities to have CCTV, the availability of cheaper systems and the need for the Police to contribute to funding, Councillor Turnbull, seconded by Councillor Tatler proposed that a further recommendation be added requesting that the Service Director Assets and Infrastructure use the 5 Area Partnerships as a vehicle to consult the public

and the strategic Community Planning partners on the future provision of CCTV within communities and how this could be funded and this was unanimously agreed.

**DECISION
AGREED:-**

- (a) to note that the current Public Space CCTV provision in the Scottish Borders was no longer fit for purpose;**
- (b) to note that the Council was not in a position to fund the installation and ongoing maintenance of public space CCTV systems within the current available budget;**
- (c) to support the Police and communities that wished to install, extend or replace CCTV systems to help them find a solution fully funded by those communities. Funding would include the cost of installation and subsequent maintenance and monitoring. The protocols around the use, management and monitoring of any CCTV system would be agreed by the community with the Police; and**
- (d) that the Director of Assets & Infrastructure use the 5 Area Partnerships as a vehicle to consult the public and the strategic Community Planning partners on the future provision of CCTV within communities and how this could be funded**

11. REVIEW OF PARKING ISSUES

With reference to paragraph of the Minute of 17 November 2017, there had been circulated copies of a report by the Service Director Assets and Infrastructure which provided details of the findings of the Parking Issues Working Group which had been set up following a recommendation by Committee. The Working Group had been established to explore innovative solutions to parking issues in the Scottish Borders. The Working Group had now concluded their investigations and a report on their findings, with recommendations, was attached as an Appendix to the report. The Corporate Management Team considered the Report of the Working Group and endorsed the findings, subject to sufficient resources being available, apart from Recommendation Five. The Infrastructure Manager, Mr Brian Young reported that there were significant financial implications associated with the other recommendations in the Working Group Report. He further advised that Police Scotland had previously indicated that they would not utilise a Disc Parking system as it was not deemed sufficient evidentiary proof for a criminal prosecution. Members commended the Working Group for their work and discussed the proposals in detail. It was agreed to support the recommendations on the basis that a full evaluation of the introduction of the second CAT Team and their impact on parking issues would be carried out after one year. The lack of uniformity across towns in the Borders with regard to the time limit for parking was highlighted and it was noted that this would be considered as part of the review of Traffic Regulation Orders.

DECISION

(a) NOTED:-

- (i) the findings of the Parking Issues Working Group;**
- (ii) that Corporate Management Team endorsed the following recommendations of the Working Group:**
 - (1) Recommendation One (Review of TROs) – Estimated cost £205k in-house or £225k external;**

- (2) **Recommendation Two (Car parking directional signage) – Estimated cost £28,500;**
- (3) **Recommendation Three (Updating single and double yellow lining; parking bay review; dropped kerbs) – Estimated cost from £28,250 to £278,250;**
- (4) **Recommendation Four (media campaign to “park fair”) – Estimated cost £10k;**
- (5) **Recommendation Six (Feasibility study) – Estimated cost £35k;**

(b) AGREED:-

- (i) **not to proceed at this time with Recommendation Five of the Working Group Report (Potential Enforcement regimes) with parking issues continuing to be addressed through the work of the 2 Police Community Action Teams in the interim;**
- (ii) **that a further report be brought to Executive Committee after one full year of operation to review the effectiveness of those teams; and**
- (iii) **that, given that the estimated cost of implementing Recommendations One to Four and Recommendation Six of the Working Group Report was within a range of £306,750 and £576,570, Officers would proceed to implement these as and when funding was available within current resources, but noted that works would commence during 2019/20 and continue in future years as part of normal business activities**

12. PRIMARY SCHOOL ESTATE UPDATE REPORT - EYEMOUTH PRIMARY SCHOOL AND EARLSTON PRIMARY SCHOOL

With reference to paragraph 5 of the Minute of 7 November 2017, there had been circulated copies of a joint report by the Interim Service Director Children and Young People and the Service Director Assets and Infrastructure which provided an update of the community consultations that had been undertaken at Eyemouth Primary School and Earlston Primary School. The report also provided a summary of the work undertaken to date and further recommended that approval was given to the next stage of the detailed design and costings process in respect of both schools. The Lead Education Officer – School Estates, Lesley Munro was in attendance to present the report. Ms Munro reported that the recommendations set out in the School Estate Review Next Steps 2017/18 report presented on 7 November 2017 approved to progress the next steps with regard to investment at Earlston and Eyemouth Primary Schools, which included informal consultations with stakeholders. Ms Munro went on to advise that both schools were situated in old high school buildings and there was a need to provide new buildings for schools with both schools showing an increase in capacity for pupils. The Service Director of Assets and Infrastructure explained that all investment models for the School Estate were delivered in partnership with Scottish Government with the establishment of the Scottish Futures Trust to take forward infrastructure projects and innovative schemes were more likely to be funded. He explained that other opportunities were being looked at through the new South of Scotland agency and the direction of travel was to bring together complementary services in the one building.

**DECISION
AGREED:-**

- (a) **to note the contents of this update report;**

- (b) to progress to the next stages in the detail design and costing process for both Eyemouth Primary School and Earlston Primary School;
- (c) that further updates would be provided to Members as more detailed information and clarity around potential future funding support from Scottish Government becomes available;
- (d) that Eyemouth, would be treated as a priority, and further considers that if sufficient funding support were to be provided by Scottish Government, that Eyemouth Primary School and Earlston Primary School would be progressed and procured in parallel (subject to any revised profiling of the capital programme); and
- (e) in accordance with the principle of 'Fit for 2024', request that officers consider all potential options for property asset consolidation within each of the respective school clusters as part of the proposed capital investment

13. **PRIVATE BUSINESS**

AGREED that under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 8 and 9 of Part 1 of Schedule 7A to the aforementioned Act.

SUMMARY OF PRIVATE BUSINESS

DECLARATIONS OF INTEREST

Councillor Jardine declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and left the Chamber during the discussion

14. **NETHERDALE SPECTATOR STAND**

The Committee approved a report by the Service Director Assets and Infrastructure on the Netherdale Spectator Stand in Galashiels.

15. **UNION CHAIN BRIDGE PROJECT UPDATE**

The Committee approved a report by the Service Director Assets and Infrastructure the Union Chain Bridge Project.

The meeting concluded at 1.00pm

CAPITAL PROGRAMME 2019/20 – BLOCK ALLOCATIONS

Report by Chief Financial Officer

EXECUTIVE COMMITTEE

30 April 2019

1 PURPOSE AND SUMMARY

1.1 This report seeks Executive approval for the proposed individual projects and programmes within the various block allocations in the 2019/20 Capital Financial Plan.

1.2 Appendices A – X contain proposals for various projects to be allocated resources from the block allocations within the 2019/20 Capital Financial Plan and those budgets approved at the meeting of the Executive Committee on 12 February 2019

1.3 Not all projects have been fully identified at this point and as and when this information is available this will be brought to the Executive for consideration.

2 RECOMMENDATIONS

2.1 It is recommended the Executive Committee approves the block allocation breakdowns contained in Appendices A – X.

3 BACKGROUND

- 3.1 Section 7 of the current Financial Regulations deal with Budgetary Control and from paragraph 7.15 onwards details the framework for Capital. The Regulations stipulate detailed expenditure plans must be presented to the Executive Committee for approval. This report provides the details for the initial allocation of items in the Capital Financial Plan identified as blocks in financial years 2019/20 - 2021/22 for approval.
- 3.2 The Council approved the 2019/20 to 2028/29 Capital Financial Plan on 28 February 2019 and this programme contained a number of block allocations.
- 3.3 The Capital Financial Plan did not reflect timing movements in the programme approved later than 20 November 2018. This report incorporates timing movements agreed since the November meeting.
- 3.4 Following the approval of the Capital Financial Plan, project managers have been working to develop the individual projects and streams within these block allocations.

4 CAPITAL BLOCK ALLOCATIONS 2018/19 – 2020/21

- 4.1 It is proposed that the following budget headings within the 2019/20 Capital Financial Plan, as approved on 28 February 2019, are treated as block allocations within the context of the Financial Regulations as they apply to Capital Budgetary Control: They are listed below along with the Appendix number where detail of the proposed allocations can be found.

App	CAPITAL INVESTMENT PROPOSALS	2018/19 timing £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	Total Allocation
	Flood & Coastal Protection					
A	Flood Studies		365	350	350	1,065
B	General Flood Protection Block	5	424	200	200	829
	Land and Property Infrastructure					
C	Asset Rationalisation & Demolition	200	2,320	750	750	4,020
D	Building Upgrades		730	730	730	2,190
E	Cleaning Equipment Replacement Block		50	50	50	150
F	Commercial Property Upgrades		50	50	50	150
G	Contaminated Land Block	103	52	52	52	259
H	Energy Efficiency Works	200	1,045	1,045	1,045	3,335
I	Health and Safety Works		835	835	835	2,505
J	Combined Depot Enhancements	297	0	0	0	297
K	Outdoor Community Spaces	273	867	1,047	640	2,827
	Road & Transport Infrastructure					
L	Accident Investigation Prevention Schemes Block		50	50	50	150
M	Cycling Walking & Safer Streets		188	199	211	598
N	Lighting Asset Management Plan		300	200	200	700
O	Roads & Bridges -inc. RAMP, Winter Damage & Slopes		6,670	7,660	7,660	21,990

	Waste Management					
P	CRC - Improved Skip Infrastructure		146	0	0	146
	Corporate					
Q	ICT - Outwith CGI Scope		80	80	80	240
	School Estate					
R	School Estate Block		2,400	2,400	2,400	7,200
	Sports Infrastructure					
S	Culture & Sports Trusts - Plant & Services	30	290	290	290	900
	Culture & Heritage					
T	Public Halls Upgrades	25	0	208	99	332
	Economic Regeneration					
U	Borders Town Centre Regeneration Block		100	100	100	300
V	Hawick Regeneration		2,017	0	0	2,017
	Social Care Infrastructure					
W	Adult Services Facilities Upgrades		200	200	200	600
X	Care Inspectorate Requirements & Upgrades		53	54	55	162
	Total	1,133	19,232	16,550	16,047	52,962

5 IMPLICATIONS

5.1 Financial

- (a) The blocks in Appendices A –X are reported as the amounts relating to the 2019/20 budgets and contain any timing movements resulting from the 2018/19 programme monitoring reported up to the Executive Committee on 12 February 2019.
- (b) It is proposed that in order to comply with the Financial Regulations, the individual lines contained in the Appendix for each block will be interpreted as the detailed plans for the block. Each line in the block is therefore an individual project or “budget heading” for the purpose of Budgetary Control. This means that, if required, virements between these “budget headings” will be subject to the appropriate approval process. The only exception to this is where there is still an “Unallocated Balance”.
- (c) These block allocations may be affected by the 2018/19 capital monitoring out-turn which will be reported to Executive Committee in June 2019 and any changes as a result of this will be reflected in future monitoring reports.

5.2 Risk and Mitigations

There is a risk that as a project progresses through the various phases from inception to construction and commissioning, adjustments will be required to the phasing of the projects delivery or cost estimate, or that the project may not be able to be progressed as anticipated. These risks will be managed through regular capital project monitoring meetings with budget holders and project managers and timely reporting to elected members for decision-making at an appropriate Committee.

5.3 Equalities

It is anticipated that there are no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals in this report.

5.4 Acting Sustainably

There are no direct economic, social or environmental issues with this report although there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.5 Carbon Management

There are no direct carbon emissions impacts as a result of this monitoring report; however, there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

5.7 Changes to Scheme of Administration or Scheme of Delegation

No changes to the Scheme of Administration or Delegation are required as a result of this report.

6 CONSULTATION

6.1 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted in the preparation of this report and any comments received on the report have been incorporated into the report.

6.2 The Chief Executive, Executive Directors, Service Director Children & Young People, Chief Social Work Officer, Service Director Customer and Communities, Service Director Asset and Infrastructure and the Service Director Roads have been consulted in the preparation of this report and the content of the appendices and any comments incorporated.

Approved by

David Robertson

Chief Financial Officer

Signature

Author(s)

Name	Designation and Contact Number
Jill Fleming	Finance Business Partner (01835 824000)

Background Papers: None.

Previous Minute Reference: Executive Committee, 12 February 2019

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Capital and Investment Team can also give information on other language translations as well as providing additional copies.

Contact us at:

Financial Services, Council HQ, jill.fleming@scotborders.gov.uk, 01835 824000.

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2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Flood & Coastal Protection
Block	Flood Studies

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	365	350	350
Brought Forward from 2018/19			
Total Budget	365	350	350

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Peebles, Innerleithen & Broughton	121	60	80
Earlston	1		
Newcastleton Flood Scheme	36	40	60
Etrick Valley Flood Study	30		
Hawick Natural Flood Management Scheme	85	110	50
Hawick Surface Water Management Plan	20		
Eyemouth Coastal Flood Study	40	30	
South Peebles Surface Water Flooding	32		
Gala Natural Flood Management		110	50
Jedburgh Flood Study			110
Unallocated Balance			
TOTAL	365	350	350

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Flood & Coastal Protection
Block	General Flood Protection Block

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	424	200	200
Brought Forward from 2018/19	5		
Total Budget	429	200	200

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Rommano Bridge Flood Bank	150		
Crowbyres Flood Bund	30	90	49
Duns Golf Course	10		
Still Burn, Fountainhall	25		
Bankend North, Jedburgh	158		
Denholm Flood Works	25		
Management Fees	26	26	26
Community Resilience	5	5	5
Bankend South, Jedburgh			120
Eyemouth Seawall		79	
Unallocated Balance			
TOTAL	429	200	200

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Asset Rationalisation & Demolition

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	2,320	750	750
Brought Forward from 2018/19	200		
Total Budget	2,520	750	750

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
HQ Reception and new canteen	535		
Old canteen demolitions and car park reinstatement	150		
2 Bowden Road demolition	20		
St Margaret's PS Hawick demolition	65		
Paton Street Galashiels agile working	300	400	
Galashiels - enabling works prior to sale		200	
Hawick Town Hall agile working	700	-	
Hawick Town Hall enabling works prior to sale		150	-
HQ agile working	750	-	750
Unallocated Balance	-	-	-
TOTAL	2,520	750	750

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Building Upgrades

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	730	730	730
Brought Forward from 2018/19			
Total Budget	730	730	730

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Morebattle PS roof upgrade (corridor & toilets area)	33		
Sprouston PS windows upgrade (final phase of classrooms)	11		
Deanfield RHE roof upgrade (phase 1)	22		
Trinity PS window upgrade	44		
Katherine Elliot Centre fascia works	9		
Linglie Mill roofing & external repairs	55		
Philiphaugh PS roofing upgrade	33		
Knowepark PS windows upgrade (phase 1)	44	44	44
Langlee CC/Centre windows upgrade	50		110
Chambers Institute roofing upgrade (phase 1)	55		
Kirkurd Session House roof repairs	11		
Corn Exchange upper hall roof upgrade	22		
Lethenside workshops roofing upgrade	17		
Coldstream workshops roofing upgrade	44	44	
Saltgreens Residential Home windows upgrade	82	82	
Cockburnspath PS roofing upgrade	44		
Eyemouth CC roofing upgrade	55		
Coldstream PS boiler room upgrade	66		
Lifts - Mechanical infrastructure upgrades	33		
Ayton PS windows upgrade		17	
Burnfoot PS (comm wing) windows upgrade		27	
Coldstream PS roofing upgrade		88	
Hawick HS roofing upgrades (science block)		77	
St Margarets PS (Gala) roofing upgrade		66	
Wilton PS windows & doors upgrade		45	
Melrose Grammar PS boiler upgrades			37
Melrose Grammar PS windows upgrade			95
Hawick HS windows upgrade (science block)			99
Boiler upgrades		110	110
Kelso Library offices windows upgrade		11	
Melrose Grammar PS lighting upgrade		25	
Coldstream Museum mechanical infrastructure upgrades			11
Unallocated Balance		94	224
TOTAL	730	730	730

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Cleaning Equipment Replacement Block

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	50	50	50
Brought Forward from 2018/19			
Total Budget	50	50	50

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Scrubber dryer replacement	30	20	15
Vacuum replacement	10	20	5
Window cleaning system	5		
Carpet shampooer replacement	5		15
Unallocated Balance		10	15
TOTAL	50	50	50

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Commercial Property Upgrades

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	50	50	50
Brought Forward from 2018/19			
Total Budget	50	50	50

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Linglie Mill	50		
Unallocated Balance		50	50
TOTAL	50	50	50

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Contaminated Land Block

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	52	52	52
Brought Forward from 2018/19	103		
Total Budget	155	52	52

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
09/00059/PIIA	52		
09/00038/PIIA	103	42	32
We do not specify individual sites due to the sensitivity of contaminated land works			
Unallocated Balance		10	20
TOTAL	155	52	52

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Energy Efficiency Works

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	1,045	1,045	1,045
Brought Forward from 2018/19	200		
Total Budget	1,245	1,045	1,045

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Non-Domestic Energy Efficiency Framework Phase 2	900	500	
Public Private Partnership Lighting Project	300	300	
Various Lighting Upgrades	45		
Non-Domestic Energy Efficiency Framework Phase 3			700
Solar Photovoltaics Phase 2		100	200
Unallocated Balance	-	145	145
TOTAL	1,245	1,045	1,045

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Health and Safety Works

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	835	835	835
Brought Forward from 2018/19			
Total Budget	835	835	835

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Melrose Grammar exterior upgrade	33		
Edenside workshops toilet upgrades	28		
Tweedbank craft units roofing upgrades	13		
School toilets upgrades	88	55	
SBCares (fire safety upgrades)	22		
Castlewood cemetery paths upgrade	22		
Hawick Old Baths roofing upgrade	33		
Drumlanrig Tower structural upgrade	11		
Hawick HS electrical infrastructure upgrade	22		
Priorsford PS external lighting upgrade	7		
Halyrude PS external lighting upgrade	6		
Council HQ lighting upgrades (committee room 2&3)	10		
St Marys Loch toilets lighting & wiring upgrade	5		
Broughton toilets lighting & wiring upgrade	5		
Selkirk HS DB upgrade	22		
Edenside PS DB upgrade	16		
Selkirk Municipal buildings portocabin removal	10		
Selkirk Municipal buildings dry rot works	22		
Selkirk HS carpark upgrade	11		
Knowepark PS carpark upgrade	11		
Philiphaugh PS carpark upgrade	16		
Peebles HS damp works	8		
Tweedside Caravan park upgrades	22		
Skirling & Innerleithen Cemetery walls upgrade	11		
Greenlaw PS windows upgrade	220		
Burgh Hall boiler upgrade	22		
Reston PS boiler upgrade	33		
Lanark Lodge boiler upgrade	55		
Hawick HS boiler upgrade	29		
Asbestos Management	22	55	
Coldstream workshops carpark upgrade		37	
Edrom Village Hall full refurbishment		170	
Heriot Hall electrical infrastructure upgrade		80	
Coldingham PS electric heating upgrade			42
Greenlaw PS balustrade works			8
Hawick HS toilets upgrade			55
Saltgreens Residential Home DB upgrade			11

Table of Proposed Schemes	2019/20	2020/21	2021/22
Project Title	£000's	£000's	£000's
Saltgreens Residential Home lighting upgrade			17
Hawick Family Support Centre rewire			110
Selkirk High School electrical infrastructure upgrade			95
St Ronan's PS heating upgrade			165
Linglie Mill unit upgrades		165	
Lift upgrades		110	
Unallocated Balance		163	332
TOTAL	835	835	835

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Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Combined Depot Enhancements

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	-	-	-
Brought Forward from 2018/19	297		
Total Budget	297	-	-

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Combined Depot Enhancement Block/Unallocated	11		
Duns Depot	28		
Easter Langlee Depot	40		
Reiver Complex Depot	28		
Lower Mansfield Combined Depot	54		
Eshiels Depot	55		
Kelso Combined Depot	28		
Wheatlands Depot, Galashiels	53		
Unallocated Balance			
TOTAL	297	-	-

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Land and Property Infrastructure
Block	Outdoor Community Spaces

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	867	1,047	640
Brought Forward from 2018/19	273		
Total Budget	1,140	1,047	640

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Home Park, Coldstream	275		
Shedden Park, Kelso	248		
Peebles Play Park & Skate Park	544		
Eyemouth Play Park			
Clovenfords Play Park			
Drainage & Access	32		
Wilton Lodge Park, Hawick	19	200	
Earlston Play Park		225	
Public Park, Duns		135	27
Bantry, Eyemouth		180	
Scott Park, Galashiels		27	
Play Facilities & Surfacing Review	22	180	181
Jedburgh Play Park & Skate Park			405
Haylodge Park, Peebles			27
Unallocated Balance		100	
TOTAL	1,140	1,047	640

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Road & Transport Infrastructure
Block	Accident Investigation Prevention Schemes Block

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	50	50	50
Brought Forward from 2018/19			
Total Budget	50	50	50

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
AIP Schemes (Road Safety)	38	30	22
Traffic Calming Measures	7	5	3
Design fees	5	5	5
Unallocated Balance		10	20
TOTAL	50	50	50

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Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

APPENDIX M

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Road & Transport Infrastructure
Block	Cycling Walking & Safer Streets

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	188	199	211
Brought Forward from 2018/19			
Total Budget	188	199	211

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Cycling	94	100	111
Walking	94	99	100
Unallocated Balance			
TOTAL	188	199	211

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Road & Transport Infrastructure
Block	Lighting Asset Management Plan

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	300	200	200
Brought Forward from 2018/19			
Total Budget	300	200	200

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Main Street, Earlston	40		
Preston Road, Duns	40		
Marmion Road, Galashiels	20		
Bristol Terrace/Edinburgh Road, Galashiels	30		
Wester Row, Greenlaw	40		
Elm Row, Hawick	30		
High Cross Avenue, Melrose	50		
Minto Road, Denholm	30		
Corroded Columns	20		
Craigend Road, Stow		30	
Langlee Drive, Galashiels		50	
Carnarvon Street, Hawick		30	
Main Street, Greenlaw		40	
The Green, Selkirk		30	
Corroded Columns		20	
Kenilworth Avenue, Galashiels			35
Bourtree Terrace, Hawick			30
Station Road, Stow			40
Damside, Innerleithen			35
Main Street, Ayton			40
Corroded Columns			20
Unallocated Balance			
TOTAL	300	200	200

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Road & Transport Infrastructure
Block	Roads & Bridges -inc. RAMP, Winter Damage & Slopes

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	6,670	7,660	7,660
Brought Forward from 2018/19			
Total Budget	6,670	7,660	7,660

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Surface Dressing - prior patching where necessary, applying bond coat to existing surface and then small chips on top. This is preventative maintenance.	2400	2600	2700
Patching - applying first time fixes to A&B class roads, these repairs will be permanent and semi-permanent, this will include cutting out defective area, and trimming the edges of the holes before re-filling.	1700	1700	1700
Resurfacing/Overlays - this will include overlays on the top of the existing surface and in-lays i.e. removing existing surface and replacing with new material	1670	1800	1800
Walls & Structures	250	250	260
Footways	150	160	200
Drainage	200	250	300
Masonry Refurbishment	300	900	700
Unallocated Balance			
TOTAL	6,670	7,660	7,660

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Asset & Infrastructure
Sub Heading	Waste Management
Block	CRC - Improved Skip Infrastructure

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	146	-	-
Brought Forward from 2018/19			
Total Budget	146	-	-

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Galashiels Community Recycling Centre	146		
Unallocated Balance			
TOTAL	146	-	-

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Finance, IT and Procurement
Sub Heading	Corporate
Block	ICT - Outwith CGI Scope

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	80	80	80
Brought Forward from 2018/19			
Total Budget	80	80	80

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
PC Replacement	80	80	80
Unallocated Balance			
TOTAL	80	80	80

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Children & Young People
Sub Heading	School Estate
Block	School Estate Block

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	2,400	2,400	2,400
Brought Forward from 2018/19			
Total Budget	2,400	2,400	2,400

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Improve and Enhance School Environments			
Priorsford Extension	100	100	
Burnfoot Refurbishment	100	100	
Primary School Refurbishments	580	580	600
School toilet programme	200	200	200
Meet security and legislative obligations			
Kitchen refurbishment programme	200	200	100
Accessibility works	200	200	100
Further enhancement to reception security	200	200	100
ASN Provision Enhancements	500	100	100
Urgent, unplanned and fees			
Professional fees	140	140	140
Earlston Primary Design	180		
Project closure contingencies	-	100	100
Unallocated Balance	-	480	960
TOTAL	2,400	2,400	2,400

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Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Contracted Services
Sub Heading	Sports Infrastructure
Block	Culture & Sports Trusts - Plant & Services

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	290	290	290
Brought Forward from 2018/19	30		
Total Budget	320	290	290

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Business Development	60	48	36
Building Energy Management System Upgrades	20		
Pool Hall Humidity Sensors	20		
Lighting		22	
Heat Recovery		10	10
Pool Covers			14
External Remedials	60	48	30
Pool Tank Grouting/Expansion Joints	30	24	14
Pool Plant/Filtration/Sand Media	10	10	10
Lightning Protection	10		
Heating/Air Handling Unit's	70	30	20
Berwickshire Recreation Education Sports Trust	20	20	20
Jedburgh Leisure Facilities Trust	20	20	20
Unallocated Balance		58	116
TOTAL	320	290	290

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Contracted Services
Sub Heading	Culture & Heritage
Block	Public Halls Upgrades

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	-	208	99
Brought Forward from 2018/19	25		
Total Budget	25	208	99

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Volunteer Hall	25	25	
Tait Hall		100	
Other Halls		30	30
Victoria Hall		40	
Hawick Town Hall			30
Unallocated Balance		13	39
TOTAL	25	208	99

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Economic Development & Corporate Services
Sub Heading	Economic Regeneration
Block	Borders Town Centre Regeneration Block

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	100	100	100
Brought Forward from 2018/19			
Total Budget	100	100	100

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Jedburgh Abbey Ramparts - contribution to CARS project	50		100
Hawick Public realm/ Former Armstrong Building			
Other Hawick sites - feasibility study work or groundworks		50	
Workshop Development	50	50	
TOTAL	100	100	100

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Economic Development & Corporate S
Sub Heading	Economic Regeneration
Block	Hawick Regeneration

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	2,017		
Brought Forward from 2018/19			
Total Budget	2,017	-	-

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Former Armstrong/Almstrong Building	1,937	-	-
Galalaw Business Park	80		
TOTAL	2,017	-	-

- - -

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of

2019/20 BLOCK ALLOCATIONS

Service	Health & Social Care
Sub Heading	Social Care Infrastructure
Block	Adult Services Facilities Upgrades

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	200	200	200
Brought Forward from 2018/19			
Total Budget	200	200	200

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Deanfield, Hawick	36	36	36
Grove House, Kelso	36	36	36
St Ronan's, Innerleithn	36	36	36
Saltgreens, Eyemouth	36	36	36
Waverly, Galashiels	36	36	36
Day Services	20	20	20
Unallocated Balance			
TOTAL	200	200	200

- - -

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

2019/20 BLOCK ALLOCATIONS

Service	Health & Social Care
Sub Heading	Social Care Infrastructure
Block	Care Inspectorate Requirements & Upgrades

Budget Allocation	2019/20 £000's	2020/21 £000's	2021/22 £000's
Approved Budget per 2019/20 Financial Plan	53	54	55
Brought Forward from 2018/19			
Total Budget	53	54	55

Table of Proposed Schemes	2019/20 £000's	2020/21 £000's	2021/22 £000's
Project Title			
Deanfield, Hawick	10	10	10
Grove House, Kelso	10	10	10
St Ronan's, Innerleithn	10	10	10
Saltgreens, Eyemouth	10	10	10
Waverly, Galashiels	10	10	10
Day Services	6	6	6
Unallocated Balance		1	2
TOTAL	53	54	55

Unallocated balance in year 1 should be 0% of total, Year 2 roughly 20% of total and Year 3 roughly 40% of total

STRATEGIC HOUSING INVESTMENT PLAN PROGRESS FOR 2018-2019

Report by Service Director Regulatory Services

EXECUTIVE COMMITTEE

30 APRIL 2019

1 PURPOSE AND SUMMARY

- 1.1 The purpose of this report is to advise Members of the affordable housing annual completions, and progress made in the delivery of the Strategic Housing Investment Plan (SHIP) projects for the period 2018-2019.**
- 1.2 The Strategic Housing Investment Plan (SHIP) is the sole document for targeting affordable housing investment in Scottish Borders. This provides a rolling 5 year planning horizon of identified and prioritised affordable housing development intentions. Current Scottish Government Guidance requires that each Council submit a SHIP on an annual basis. The Council's current SHIP 2019-2024 was agreed by Council and submitted to Scottish Ministers as required before the 30 November 2018 deadline. In common with previous submissions, SHIP 2019-24 has also received very positive feedback from Scottish Government Officials.
- 1.3 This report advises Members that for the financial period 2018-2019, 191 affordable homes were delivered against envisaged projects set out in the current SHIP. This exceeds the Council's Local Housing Strategy 2017-2022 (LHS) annual target of 128 new affordable homes, but is slightly less than the 213 homes originally envisaged to deliver in 2018/19 as per SHIP 2019-24.

2 RECOMMENDATIONS

- 2.1 It is recommended that Members endorse the progress made in the delivery of affordable housing in 2018-2019.**

3 STRATEGIC HOUSING INVESTMENT PLAN PROGRESS UPDATE

- 3.1 The SHIP 2019-24 sets out how affordable housing projects are prioritised to meet affordable housing needs identified in the Local Housing Strategy 2017-2022, and how new planned projects will be delivered in practice. The SHIP 2019-24 complies with the most recently published Scottish Government Guidance issued in August 2018. The current SHIP was submitted to Scottish Ministers ahead of the required 30 November 2018 deadline date. Scottish Government Officials have confirmed that due to the current size of SHIP programmes and the national focus on increasing the supply of affordable housing, SHIP submissions will remain on an annual basis. Work has already begun in anticipation of the next SHIP submission 2020-2025 which is anticipated being required by 30 November 2019. It is anticipated that a report will be brought to Committee in October prior to submission to the Scottish Government.
- 3.2 The SHIP 2019-2024 envisaged that there would be 206 affordable housing completions for the period April 2018 – March 2019. Most anticipated RSL projects delivered apart from Eildon Housing Association’s projects at High Street Selkirk [10 units], former St. John’s Manse Galashiels [3 units] and Berwickshire Housing Association’s project at The Glebe Chirnside which have slipped slightly and will complete early in 2019/20. A total of 191 homes were delivered over the financial period 2018-19 as set out in Table 1 below. Of the 191 homes delivered, Registered Social Landlords have delivered 161 units through new build, remodelling and acquisitions and, and 21 individual home purchases have been assisted via the Scottish Government’s Open Market Shared Ownership mechanism. Acquisition of another 4 flats at Hydro Gardens Peebles, and 5 houses at Washington Way, Broomlands, Kelso was also concluded by Bridge Homes, the Council’s Limited Liability Partnership. These acquisitions conclude the development phase of Bridge Homes activities and bring its property portfolio up to 54 homes.

Table 1: Project Completions 2017-18

RSL	Project Name	Supplier	Units GN	Units PN	Units Total	Status Update as at 31/03/18
BHA	Acredale 3 Eyemouth	HA Rent	28	2	30	Completed
EHA	James Hogg Court Innerleithen	HA Rent	24	0	24	Completed
EHA	E. Langlee Ph3 Galashiels [part]	HA Rent	47	0	47	Completed
EHA	Sergeant’s Park Ph1 Newtown St. Boswells [part]	HA Rent	34	0	34	Completed
EHA	Craigpark Gdns Galashiels	HA Rent	7	2	9	Completed
SBHA	Individual house purchase	HA Rent	1	0	1	Completed
SBHA	Rose Court Galashiels	HA Rent	10	0	10	Completed
WH	Individual house purchase	HA Rent	6	0	6	Completed
Bridge	Hydro Gardens Peebles	MMR	4	0	4	Completed
Bridge	Washington Ave Kelso	MMR	5	0	5	Completed
OMSE	Open market shared ownership	Shared Equity	21	0	21	Completed
Total			187	4	191	

- 3.3 Figure 1 below illustrates some of the developments which completed during 2018-2019.

Figure 1: Completed Developments in 2018-2019



- 3.4 The SHIP does not address unsubsidised private sector market housing, or include opportunistic unplanned provision of affordable housing by other means. However it is recognised that new private house building makes a significant contribution to the sustainability of communities and by providing opportunities to deliver affordable housing by providing sites through the operation of the Planning system and the Council's Affordable Housing Policy, and collaboration with Registered Social Landlords [RSLs].
- 3.5 The SHIP also provides wider opportunities to deliver affordable housing by providing sites through the operation of the Planning system, the Council's Affordable Housing Policy and working with Registered Social Landlords. In addition the private house building industry has also created opportunities to deliver affordable housing via Bridge Homes, the Council's National Housing Trust Limited Liability Partnership.
- 3.6 Bridge Homes was legally established in 2014-15 as a Limited Liability Partnership between the Council and Scottish Futures Trust in order to provide additional affordable housing for mid-market rent under the National Housing Trust Local Authority Variant initiative. Bridge Homes currently owns 54 homes at Castle View, Ayton; Queen Elizabeth Drive Galashiels; Standalane Way Peebles; Croft Field Court Denholm; Henderson's Court, Kelso; Waverley Road, Innerleithen; Hydro Gardens, Peebles and Washington Avenue Kelso. The Scottish Government's initiative deadline for house completions ended on 31 March 2019, thereby bringing an end to Bridge Homes' development phase. The initiative is predicated on the disposal of the properties sometime between their fifth and tenth anniversaries in order to repay the loan capital, therefore it is anticipated that Officers will bring forward a report outlining options for a disposal strategy in due course.

- 3.7 Current information estimates that around 135 affordable homes will be delivered by RSLs and other private sector grant recipients during 2019/20. This figure does not take account of any Open Market Shared Equity, Discounted Sales, Rural Housing Fund assisted or other additional opportunistic acquisitions that may be completed during the year.
- 3.8 Council Officers continually engage with its RSL housing partners and remain able to bring forward projects that have been identified through the routine SHIP project prioritisation assessment and review process in the event of any additional funding and resources being made available. Quarterly Programme meetings with Berwickshire Housing Association, Eildon Housing Association, Scottish Borders Housing Association, Trust Housing Association, Scottish Government (More Homes Division) and the Council are central to this project prioritisation and review process. Officers and partners also continue to proactively seek out and explore potential additional site and project opportunities that can be secured for affordable housing.

4 IMPLICATIONS

4.1. Financial

- (a) Ensuring the effective development and delivery of SHIP projects continues to be dependent on SBC's provision of core services, financial resource allocations from the Scottish Government, partner agencies and private developers and individuals.
- (b) There are a number of funding resources that the Council and its development partners have drawn upon including Affordable Housing Supply Programme Funding, Second Homes Council Tax, Developer Contributions Registered Social Landlord Private Finance Borrowing, Charitable Bond funding, Scottish Water Grant Funding and Rural Housing Fund. Council Officers are exploring potential funding opportunities in order to deliver infrastructure required to enable the future development of the Lowood Estate which was acquired by the Council in 2018/19.
- (c) During 2018-2019, the Council used Developer Contributions to fund the development of an older persons housing and care strategy, and a Young Persons Housing Strategy. Through use of its Second Homes Council Tax budget, the Council has assisted Scottish Borders Housing Association to acquire the last privately owned flat at block 5&6 Stonefield Place Hawick in order that it can be demolished and progress the regeneration of the estate.
- (d) During 2018-2019, the Council agreed to use Second Homes Council Tax funding to assist Trust Housing Association and Eildon Housing Association deliver Extra Care Housing developments in Duns, Galashiels and Kelso. In addition the Council also agreed to use this budget to assist Waverley Housing to acquire a number of privately owned flats as a precursor to block demolitions to facilitate housing – led area regeneration of Beech Avenue Galashiels.
- (e) Scottish Government has set itself an ambitious national target to deliver 50,000 affordable homes over the lifetime of the current Scottish Parliament. Scottish Government made an original 2018-2019 subsidy allocation of £13.167m to Scottish Borders area, and subsequently increased this to £14.065m. This represents a record high level of external funding allocated to Scottish Borders to date.

However slippage due to a variety of reasons, such as statutory consent processes, site acquisitions and Scottish Environmental

Protection Agency objections, has adversely impacted on programmed spend intentions for a number of projects.

Despite best efforts to accelerate existing and new project opportunities in order to reduce this slippage, it is estimated that around £2.299 of the above allocated funding was underspent and re-allocated by Scottish Government to assist delivery of projects outwith Scottish Borders. Therefore the final drawdown of this 2018/19 allocation is around £11.766m. The finalised figures will be published by Scottish Government later this year.

In addition Scottish Government has also contributed an additional £0.914m which has facilitated the individual home purchase of 21 homes through its Open Market Shared Equity scheme.

Scottish Government has recently confirmed that it has allocated £14.897m to assist delivery of affordable housing projects in Scottish Borders during 2019-2020.

- (f) This significant delivery of new supply affordable houses will generate additional Council Tax income for the Council in the region of £0.148m in 2019/20 as a result of the completions in 2018/19. This income has been reflected in the Councils revenue budget. In addition the positive economic impact of the delivery of the affordable housing programme has an important role in reducing income inequality for people in the Borders, and has led to the creation of numerous direct construction jobs, apprenticeships, and indirect jobs within the construction supply chain.

4.2 **Risk and Mitigations**

Delivery of the SHIP is largely dependent upon a number of variables, not least of which relate to resource and other political and organisation decision making processes beyond the control of the Council. However, governance and control measures are in place to ensure delivery of the SHIP including monitoring contractor performance and quarterly programme meetings involving Council Officers, RSL partners and Scottish Government Officials.

4.3 **Equalities**

- (a) In line with both Council policy and legislative requirement, all Strategic Housing Investment Plans are subjected to an Equalities Impact Assessment during the development phase. To date none of the SHIP submissions have identified any concerns regarding adverse impact on equalities groups through delivery of the SHIP.
- (b) These plans are predicated on the endorsement of the principle of equalities as articulated in the SHIP Guidance. SHIPs are subjected to an Equalities Impact Assessment, Strategic Environmental Assessment screening and Rural Proofing Assessment.
- (c) Houses produced by Registered Social Landlords will be allocated according to their individual allocations policy and procedures. As a consequence, the RSLs are subject to the weight of Statutory Scrutiny via the Scottish Housing Regulator's Regulation and Inspection processes.

4.4 **Acting Sustainably**

- (a) All SHIP documents are subject to a pre-screening assessment in accordance with Section 7 of the Environmental Assessment (Scotland) Act 2005 using the criteria specified in Schedule 2 of the Act. The pre-screening assessments identified no, or minimal,

negative effects in relation to the environment, hence SHIPs have been exempt from Strategic Environmental Assessment (SEA) requirements under Section 7(1) of the Act.

- (b) By seeking to deliver more new affordable houses, the SHIP 2019-24 promotes sustainable communities and helps to overcome many of the housing supply challenges faced locally.
- (c) There are no adverse economic or social effects resulting from the recommendations of this report. In addition, delivery of SHIP 2019-24 and potential environmental effects from new build housing will be addressed through the Development Management and Planning processes and application of national policies and standards.

4.5 **Carbon Management**

- (a) It is considered that there are no direct effects on the Council's carbon emissions arising from the report recommendations.
- (b) New additional affordable housing will have a general effect on the region's carbon footprint, however these are addressed within the planning process, and in meeting the housing requirements and standards as set out by the Scottish Government. RSLs aim that their new housing will be built to "Silver Standard" which exceed current Scottish Building Standards.

4.6 **Rural Proofing**

- (a) Rural proofing applies to all areas of Scottish Borders classified by Scottish Government as 'remote rural' or 'accessible rural'. This applies to all areas of Scottish Borders outwith the towns of Hawick, Galashiels/Tweedbank, Peebles, Selkirk, Eyemouth, Jedburgh, Kelso and Innerleithen.
- (b) The SHIP Project Working Group carries out a rural proofing exercise as part of the preparation of each SHIP. It is determined that the delivery of SHIPs will not have an unforeseen adverse impact on the rural areas and that the needs of rural areas have been properly taken into account.

4.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made.

5 **CONSULTATION**

- 5.1 The SHIP Working Group has been consulted and contributed to this report.
- 5.2 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, and the Clerk to the Council have been consulted and any comments received have been incorporated in the final report.

Approved by

Brian Frater
Service Director Regulatory Services

Signature.....

Author(s)

Name	Designation and Contact Number
Gerry Begg	Lead Officer - Housing Strategy, Policy and Development (01896-662770)

**Background Papers: Strategic Housing Investment Plan 2019-24.
Previous Minute Reference: None**

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies. Contact us at Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 824000 ext 5431, email jwhitelaw@scotborders.gov.uk.

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